



10 August 2021

Dear Councillor,

Your attendance is requested at an Ordinary Council Meeting of the Blayney Shire Council to be held in the Chambers, Blayney Shire Community Centre on Monday, 16 August 2021 at 6.00pm for consideration of the following business -

- (1) Livestreaming Video and Audio Check
- (2) Acknowledgement of Country
- (3) Recording of Meeting Statement
- (4) Apologies for non-attendance
- (5) Disclosures of Interest
- (6) Public Forum
- (7) Mayoral Minute
- (8) Confirmation of Minutes - Ordinary Council Meeting held on 19.07.21
- (9) Matters arising from Minutes
- (10) Reports of Staff
 - (a) Executive Services
 - (b) Corporate Services
 - (c) Infrastructure Services
 - (d) Planning and Environmental Services

Yours faithfully

Rebecca Ryan
General Manager

Meeting Calendar 2021

August

<u>Time</u>	<u>Date</u>	<u>Meeting</u>	<u>Location</u>
9.00am	12 August 2021	Central NSW Joint Organisation Board Meeting	Online
6.00pm	16 August 2021	Council Meeting	Community Centre
9.00am	27 August 2021	Audit Risk and Improvement Committee Meeting	Community Centre

September

<u>Time</u>	<u>Date</u>	<u>Meeting</u>	<u>Location</u>
6.00pm	20 September 2021	Council Meeting	Community Centre

October

<u>Time</u>	<u>Date</u>	<u>Meeting</u>	<u>Location</u>
10.00am	8 October 2021	Traffic Committee Meeting	Community Centre
2.30pm	8 October 2021	Upper Macquarie County Council Meeting	Kelso
6.00pm	18 October 2021	Council Meeting	Community Centre

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HELD ON MONDAY 16 AUGUST 2021

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LIVE STREAMING OF COUNCIL MEETINGS

In accordance with the Blayney Shire Council Code of Meeting Practice, this meeting will be recorded for the purpose of the live streaming function via our YouTube channel. The audio and visual live stream and recording, will allow members of the public to view proceedings via the Internet without the need to attend Council meetings. The objective of this service is to eliminate geographic and other access barriers for the community wishing to learn more about Council's decision making processes.

By speaking at the Council Meeting you agree to be livestreamed and recorded. Please ensure that if and when you speak at this Council Meeting that you ensure you are respectful to others and use appropriate language at all times.

Whilst Council will make every effort to ensure that live streaming is available, it takes no responsibility for, and cannot be held liable for technical issues beyond its control. Technical issues may include, but are not limited to the availability or quality of the internet connection, device failure or malfunction, unavailability of YouTube or power outages.

Live streams and archived recordings are a free public service and are not an official record of Council meetings. Recordings will be made of all Council meetings (excluding confidential items) and published to YouTube the day after the meeting. For a copy of the official public record, please refer to Council's Business Papers and Minutes page on Council's website.

Council does not accept any responsibility for any verbal comments made during Council meetings which may be inaccurate, incorrect, defamatory, or contrary to law and does not warrant nor represent that the material or statements made during the streamed meetings are complete, reliable, accurate or free from error.

Live streaming is primarily set up to capture the proceedings of the Council meeting and members of the public attending a Council meeting need to be aware they may be recorded as part of the proceedings.

01) MINUTES OF THE PREVIOUS COUNCIL MEETING HELD 19 JULY 2021**Department:** Executive Services**Author:** General Manager**CSP Link:** 2. Local Governance and Finance**File No:** GO.ME.3**Recommendation:**

That the Minutes of the Ordinary Council Meeting held on 19 July 2021, being minute numbers 2107/001 to 2107/018 be confirmed.

**MINUTES OF THE BLAYNEY SHIRE COUNCIL ORDINARY MEETING
HELD IN THE CHAMBERS, BLAYNEY SHIRE COUNCIL COMMUNITY
CENTRE, ON 19 JULY 2021, COMMENCING AT 6.00PM**

Present: Crs S Ferguson (Mayor), S Denton, A Ewin (Deputy Mayor), D Kingham, J Newstead, B Reynolds and D Somervaille (via Zoom)

General Manager (Mrs R Ryan), Director Infrastructure Services (Mr G Baker), Director Planning & Environmental Services (Mr M Dicker), Manager Planning (Mr D Drum) and Executive Assistant to the General Manager (Mrs L Ferson)

ACKNOWLEDGEMENT OF COUNTRY

**2107/001 REQUEST FOR REMOTE ATTENDANCE
RESOLVED:**

That Council permits Councillor Somervaille to attend the 19 July 2021 Council Meeting by audio visual link.

(Reynolds/Ewin)

CARRIED

RECORDING OF MEETING STATEMENT**DISCLOSURES OF INTEREST**

The General Manager reported the following Disclosure of Interest forms had been submitted:

Councillor /Staff	Interest	Items	Pgs	Report	Reason
Cr Ferguson	Pecuniary	2 & 3	17 & 18	Notice of Rescission and Notice of Motion – DA60/2020 – 23 Lot Subdivision – 61 Forest Reefs Road Millthorpe	Cr Ferguson has a business relationship with the applicant of DA60/2020.

CONFIRMATION OF MINUTES

MINUTES OF THE PREVIOUS COUNCIL MEETING HELD 28 JUNE 2021

2107/002

RESOLVED:

That the Minutes of the Ordinary Council Meeting held on 28 June 2021, being minute numbers 2106/001 to 2106/023 be confirmed.

(Reynolds/Ewin)

CARRIED

MATTERS ARISING FROM THE MINUTES

Cr Reynolds advised that the Millthorpe Winter Fire Festival has been postponed until 27 August.

PUBLIC FORUM

Peter Ogilvie – Item 10 - DA4/2021 – Motel Accommodation, Signage & Subdivision of Land (Staged Development) – 62 Osman Street, Blayney

Joan Mathieson – Item 10 - DA4/2021 – Motel Accommodation, Signage & Subdivision of Land (Staged Development) – 62 Osman Street, Blayney

David Walker – Item 10 - DA4/2021 – Motel Accommodation, Signage & Subdivision of Land (Staged Development) – 62 Osman Street, Blayney

The Mayor, Cr Ferguson, having declared an interest departed the Chair and left the Chambers. The Deputy Mayor, Cr Ewin, assumed the Chair.

David Dixon – Item 3 Notice of Motion – DA60/2020 – 23 Lot Subdivision – 61 Forest Reefs Road Millthorpe

Tim Kelly – Item 3 Notice of Motion – DA60/2020 – 23 Lot Subdivision – 61 Forest Reefs Road Millthorpe

Russell Keogh – Item 3 Notice of Motion – DA60/2020 – 23 Lot Subdivision – 61 Forest Reefs Road Millthorpe

Keli Wood – Item 3 Notice of Motion – DA60/2020 – 23 Lot Subdivision – 61 Forest Reefs Road Millthorpe

Kate Hansen – Item 3 Notice of Motion – DA60/2020 – 23 Lot Subdivision – 61 Forest Reefs Road Millthorpe

Stephen Hurt – Item 3 Notice of Motion – DA60/2020 – 23 Lot Subdivision – 61 Forest Reefs Road Millthorpe

Christine Chua – Item 3 Notice of Motion – DA60/2020 – 23 Lot Subdivision – 61 Forest Reefs Road Millthorpe

Brent Poll – Item 3 Notice of Motion – DA60/2020 – 23 Lot Subdivision – 61 Forest Reefs Road Millthorpe

Rachel Gordon – Item 3 Notice of Motion – DA60/2020 – 23 Lot Subdivision – 61 Forest Reefs Road Millthorpe

Peter Basha – Item 3 Notice of Motion – DA60/2020 – 23 Lot Subdivision – 61 Forest Reefs Road Millthorpe

Lynne Mortimer – Item 3 Notice of Motion – DA60/2020 – 23 Lot Subdivision – 61 Forest Reefs Road Millthorpe

NOTICE OF RESCISSION

2107/003 NOTICE OF RESCISSION RESOLVED:

That Council rescind its decision made at the ordinary meeting held on Monday 28 June 2021, in relation to Item 7 DA 60/2020 61 Forest Reefs Road.

(Kingham/Newstead)

The **DIVISION** was taken and the names of the Councillors voting FOR and AGAINST were as follows:

FOR	AGAINST	
Councillor Ewin	Councillor Somervaille	
Councillor Kingham	Councillor Reynolds	
Councillor Newstead		
Councillor Denton		
Total (4)	Total (2)	CARRIED

NOTICE OF MOTION

2107/004 NOTICE OF MOTION RESOLVED:

1. That Council consents to Development Application DA60/2020 for a twenty three lot torrens title subdivision of 61 Forest Reefs Road, Millthorpe, being Lot 286 DP1018875, subject to the recommended conditions.
2. That an amended road naming application is submitted for consideration in accordance with Council's Road, Street and Bridge Names Policy.

(Newstead/Kingham)

The **DIVISION** was taken and the names of the Councillors voting FOR and AGAINST were as follows:

FOR	AGAINST	
Councillor Ewin	Councillor Somerville	
Councillor Kingham	Councillor Reynolds	
Councillor Newstead		
Councillor Denton		
Total (4)	Total (2)	CARRIED

The Mayor, Cr Ferguson, returned to the Chambers and resumed the Chair.

EXECUTIVE SERVICES REPORTS

2107/005 **COUNCIL RESOLUTION REPORT**
RESOLVED:
 That Council notes the Resolution Report to June 2021.
 (Reynolds/Ewin)
CARRIED

2107/006 **WHS AND RISK REPORT**
RESOLVED:
 That Council receive and note the Risk, Work Health and Safety Report for the quarter April 2021 to June 2021.
 (Newstead/Reynolds)
CARRIED

2107/007 **TOURISM DEVELOPMENT PROGRAM**
RESOLVED:
 That Council approve the revision of the Tourism Development Program to include funding for general marketing and promotion activities for 2021/22.
 (Somerville/Ewin)
CARRIED

2107/008 **SALE OF LAND - FRAPE STREET BLAYNEY**
RESOLVED:
 That Council authorise the General Manager to execute the Sales Contract for 11A and 11B Frape Street (Lots 2 and 1 DP1263957) Blayney at a total price of \$290,000 ex GST.
 (Newstead/Ewin)
CARRIED

DEED OF AGREEMENT (NSW FIRE AND RESCUE, NSW RFS AND BLAYNEY SHIRE COUNCIL)

2107/009

RESOLVED:

That Council approve the Deed of Agreement between Blayney Shire Council, Fire and Rescue NSW (FRNSW) and the NSW Rural Fire Service (RFS) which establishes the funding arrangement to facilitate the relocation of the Blayney RFS Station.

(Ewin/Newstead)
CARRIED

PLANNING AND ENVIRONMENTAL SERVICES REPORTS

DEVELOPMENT APPLICATION 68/2021 - ERECTION OF AN OUTBUILDING (SHED) AND EXTENSION TO AN EXISTING OUTBUILDING (SHED) - 143 FOREST REEFS ROAD, MILLTHORPE

2107/010

RESOLVED:

That Council consents to Development Application DA68/2021 for the erection of an outbuilding (shed) and extension to an existing outbuilding (shed) at Lot 3 DP 1131330 – 143 Forest Reefs Road, Millthorpe subject to the recommended conditions of consent.

(Newstead/Somervaille)

The **DIVISION** was taken and the names of the Councillors voting FOR and AGAINST were as follows:

FOR

AGAINST

Councillor Ewin
Councillor Ferguson
Councillor Kingham
Councillor Somervaille
Councillor Reynolds
Councillor Newstead
Councillor Denton

Total (7)

Total (0)

CARRIED

DA4/2021 - MOTEL ACCOMMODATION, SIGNAGE & SUBDIVISION OF LAND (STAGED DEVELOPMENT) - 62 OSMAN STREET BLAYNEY

MOTION:

That Council consents to Development Application DA4/2021 for the use and development of Hotel or motel accommodation and a two lot Torrens Title subdivision at 62 Osman Street, Blayney, being Lot 1 DP 162646, Lot 8 DP505215, Lot 20 DP569741, Lots 11, 12, 13, 14, Section 13 DP758121, and Lot 10 DP1114679 subject to the recommended conditions of consent.

(Reynolds/Newstead)

An **AMENDMENT** was moved by Cr Denton:
That Council defer the matter.

The Amendment was lost for want of a Secunder.
The original motion remains the substantive motion and was put.

2107/011 RESOLVED:

That Council consents to Development Application DA4/2021 for the use and development of Hotel or motel accommodation and a two lot Torrens Title subdivision at 62 Osman Street, Blayney, being Lot 1 DP 162646, Lot 8 DP505215, Lot 20 DP569741, Lots 11, 12, 13, 14, Section 13 DP758121, and Lot 10 DP1114679 subject to the recommended conditions of consent.
(Reynolds/Newstead)

The **DIVISION** was taken and the names of the Councillors voting FOR and AGAINST were as follows:

FOR	AGAINST
Councillor Ewin	Councillor Kingham
Councillor Ferguson	Councillor Denton
Councillor Somervaille	
Councillor Reynolds	
Councillor Newstead	
Total (5)	Total (2)
	CARRIED

CORPORATE SERVICES REPORTS

2107/012 REPORT OF COUNCIL INVESTMENTS AS AT 30 JUNE 2021 RESOLVED:

1. That the report indicating Council's investment position as at 30 June 2021 be received.
2. That the certification of the Responsible Accounting Officer be received and the report be adopted.

(Reynolds/Newstead)
CARRIED

2107/013 INFORMATION TECHNOLOGY QUARTERLY REPORT RESOLVED:

That Council receive the Information Technology report for the April 2021 to June 2021 quarter.

(Ewin/Newstead)
CARRIED

COMPLIANCE AND REPORTING ACTIVITIES

2107/014

RESOLVED:

That the report on Compliance and Reporting Activities for the six-month period to 30 June 2021 be received.

(Ewin/Reynolds)

CARRIED

RENEWABLE ENERGY ACTION PLAN 2020

2107/015

RESOLVED:

That Council note the current Renewable Energy Action Plan projects status including the investigation undertaken into the Blayney medium scale Solar Array project and approve the development of a Business Case and Capital Expenditure Review.

(Somerville/Reynolds)

CARRIED

REVIEW OF AGENCY INFORMATION GUIDE

2107/016

RESOLVED:

That Council adopt the Agency Information Guide and Proactive Release Program for the ensuing 12 months and make it available through Council's website.

(Ewin/Newstead)

CARRIED

INFRASTRUCTURE SERVICES REPORTS

DIRECTOR INFRASTRUCTURE SERVICES MONTHLY REPORT

2107/017

RESOLVED:

That the Director Infrastructure Services Monthly Report for June 2021 be received and noted.

(Kingham/Denton)

CARRIED

CENTRAL WEST JO - REGIONAL ROAD SIGNS CONTRACT

2107/018

RESOLVED:

That Council agrees to participate in the Central NSW Joint Organisation Regional procurement for linemarking services.

(Ewin/Newstead)

CARRIED

There being no further business, the meeting concluded at 10.12pm.

The Minute Numbers 2107/001 to 2107/018 were confirmed on 2 August 2021 and are a full and accurate record of proceedings of the Ordinary Meeting held on 19 July 2021.

Cr S Ferguson
MAYOR

Mrs R Ryan
GENERAL MANAGER

02) APPLICATION FOR LEAVE OF ABSENCE

Department: Executive Services

Author: General Manager

CSP Link: 2. Local Governance and Finance

File No: GO.CO.1

Recommendation:

That Council approve the Leave of Absence application submitted by Councillor Somerville for the August 2021 Council meeting.

Reason for Report:

Councillor Somerville is seeking Council approval for a Leave of Absence, for the August 2021 Council meeting.

Report:

Councillor Somerville will be an apology for 16 August 2021 Council meeting and has submitted an application for this Leave of Absence.

Risk/Policy/Legislation Considerations:

This request is in accordance with clause 5.6 of Council's Code of Meeting Practice and s234(1)(d) of the Local Government Act (1993), whereby Council may grant leave prior to or at any of the meetings concerned.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

03) ARTS OUTWEST MEMORANDUM OF UNDERSTANDING 2021 - 2024

Department: Executive Services

Author: Manager Tourism and Communications

CSP Link: 4. Community, Sport, Heritage and Culture

File No: RC.ME.2

Recommendation:

That Council:

1. Execute the Memorandum of Understanding with Arts OutWest 2021 – 2024.
2. Nominate Bradley Bradley as the Blayney Shire Council representative on the Arts OutWest Advisory Council to be appointed from 2021 - 2024.
3. Formally thank local artist Aunty Nyree Reynolds for her longstanding commitment and valuable contribution to Arts OutWest.

Reason for Report:

For Council to consider endorsement of the Memorandum of Understanding with Arts OutWest and appoint a new representative for the Arts OutWest Advisory Council for the 2021 – 2024 period.

Report:

Arts OutWest is the regional arts board of Central New South Wales. It promotes, facilitates and advocates for arts and cultural development for the Central West of New South Wales and services the contributing local government areas of:

- Blayney Shire Council
- Bathurst Regional Council
- Cabonne Council
- Cowra Shire Council
- Forbes Shire Council
- Lachlan Shire Council
- Lithgow City Council
- The Oberon Council
- Orange City Council

Arts OutWest is supported by the New South Wales Government through Arts NSW, Charles Sturt University and the above Councils.

The Memorandum of understanding between Arts OutWest and Council is a 3 year document. One of the undertakings included is that each contributing member Council of the Central West Regional Arts Program has representation on the Board of Arts OutWest Inc. or on an Advisory Committee attached to the Board who will report regularly to Council.

The financial contribution to Arts OutWest is on a per capita basis is fixed at \$0.68 per person for the period of the Memorandum of Understanding.

The endorsement of the Memorandum of Understanding between Arts OutWest and Council for the 2021 – 2024 period will see a continuation of this long standing partnership.

The Advisory Council position provides specialist interest and arts/cultural expertise relevant to the Shire and Arts Outwest Board. Blayney Shire's previous representative, Aunty Nyree Reynolds has elected not to renominate.

Council approached Blayney Town Association's Platform Arts Hub Committee to nominate a representative. Bradley Bradley, an active Platform member, photographer and gallery/shop owner in Blayney (The Odd Sock Gallery) has nominated for the position.

Risk/Policy/Legislation Considerations:

The NSW Local Government Act (1993) s377 provides for Council to delegate functions to others to act their behalf. This representative position, does not bind Council to any expenditure, decision making or action.

Budget Implications:

The starting point for this MOU is a payment of \$5,019.76 (+GST) for the 2021-22 year, based on the ABS Estimated Regional Population (ERP) for 2020 of 7,382. Funds are set aside for contribution to Arts OutWest in the 2021/2022 Operational Plan and Long Term Financial Plan for continuation of Council's participation.

Enclosures (following report)

- | | | |
|---|-----------------------------|---------|
| 1 | Memorandum of Understanding | 3 Pages |
| 2 | Arts Outwest Snapshot | 2 Pages |

Attachments (separate document)

Nil



Memorandum of Understanding

between

Arts OutWest

and

Blayney Shire Council

1 July 2021 – 31 December 2024

This Memorandum of Understanding (MOU) includes the following:

1. Key understandings for member Councils
2. Undertakings
3. Financial contribution
4. Review process

1. Key understandings for member Councils

- a) All member Councils understand effective arts and cultural development to be the strategic planning and management of cultural services, facilities and programs that contribute to local identity, sense of place and quality of life and empower local groups to contribute socially and economically through the arts.
- b) The Councils jointly agree to support Arts OutWest Inc. as key stakeholders in the Regional Arts Development Organisation (RADO) for the region.
- c) The Councils understand that funding by each member Council, matched by State funding is essential for the core operations of Arts OutWest Inc. and its sustainability in the future.
- d) The Councils understand and fully support the core business of Arts OutWest as outlined in its Strategic Plan 2021-24 plan.
- e) Arts OutWest inc. is a not-for-profit incorporated association managed by a Committee of Management (Board) appointed through a transparent application process.

AOW Blayney Memorandum of Understanding 2021-24



2. Undertakings

What Arts OutWest will agree to do:

1. Arts OutWest Inc. will deliver core services to the region as defined by the Arts OutWest Strategic Plan and any reviews thereof in consultation with all its stakeholders.
2. Arts OutWest will work in active partnership with the local Councils of the region to deliver regional cultural development outcomes.
3. Arts OutWest Inc. will provide all member Councils with an Annual Report showing expenditure of all consolidated revenue and providing details on services rendered to each Council area.
4. Arts OutWest will acknowledge the partnership arrangement with the Councils on all public material in an appropriate manner

What The Council will agree to do:

5. The Council will acknowledge Arts OutWest in programs involving Arts OutWest
6. The Council will appoint a person to the Arts OutWest Advisory Council. This person will attend two meetings a year and will provide a conduit for Arts OutWest to the LGA and its issues. The Advisory Council member will represent the interests of the LGA and will contribute to ensuring that the Arts OutWest Strategic Plan and the Annual Activity Plan for Arts OutWest meet the needs of the LGA.
7. The Council and their communities will provide Arts OutWest with relevant information on cultural issues, activities and events for information and promotion by Arts OutWest Media and Promotion services.
8. The Council and Arts OutWest will share information on cultural matters including the linking of community directories, databases and websites.
9. Arts OutWest will work with individual Councils and their communities to develop specific projects and programs and assist with funding and delivery of projects so far as additional project funding allows with equity across the region.
10. Arts OutWest will provide formal presentations to Councils within the region as required.
11. The Council may make representations to the Board and Executive Officer of Arts OutWest Inc. in respect of any proposed programs and projects arising in the community which need the support of Arts OutWest Inc.
12. The Council will encourage individuals, groups and organizations in their local areas to actively access the services of Arts OutWest for their development.

3. Financial contribution

Blayney Shire Council will pay a fee for service to Arts OutWest in each of the financial years of the Memorandum of Understanding. This will be at the starting rate of 68 cents per head of population. CPI will be added each year period. Each year the population will be calculated using ABS figures for the previous year.

The starting point for this MOU is a payment of \$5019.76 (+GST) for the 2021-22 year, based on the ABS Estimated Regional Population (ERP) for 2020 of 7,382.

4. Review

Blayney Shire Council and the Board of Arts OutWest Inc agree to review the terms of this Memorandum of Understanding in preparation for each following financial year.

Signatures to this Memorandum of Understanding

FOR COUNCIL:

.....

.....

Date

Name:

FOR ARTS OUTWEST

.....

.....

Tracey Callinan, Executive Director, Arts OutWest

Date

AOW Blayney Memorandum of Understanding 2021-24





Positions on the
AOW ADVISORY COUNCIL
Penny May, then Nyree Reynolds
Blayney Shire Council representative

BLAYNEY SHIRE COUNCIL

Working with communities in 2020 (calendar year)

This council page accompanies the Arts OutWest 2020 Annual Report
https://artswest.org.au/wp-content/uploads/2021/06/AOW-2020-annual-report_small.pdf

LGA POPULATION: 7,379 (source: ABS 2019 ERP estimate)

Blayney Shire Council contribution to the regional arts program:

On a per capita basis @ 66c per person \$4,870 + GST

Estimated value of Arts OutWest services to communities in Blayney Shire Council area 2020:

ARTS MEDIA PROGRAM \$2,025
27 events promoted @ \$75 per event.

SPECIFIC PROJECTS \$5,400
Micro Grants. Culture Maps. AOW Media Associates and training.
Online networks. Support for the development of Platform Arts Hub.

WORKSHOPS \$350
Grant writing workshop. Videography workshop.
Aboriginal online workshops with Aleshia Lonsdale.

CORE SERVICES \$4,652
Includes time spent giving advice and support in Blayney and time spent on regional advocacy.

TOTAL ESTIMATED VALUE: \$12,427

This conservative estimate of services represents a 255% return on the council's contribution to Arts OutWest.

SPECIFIC PROJECTS

ARTS AND HEALTH

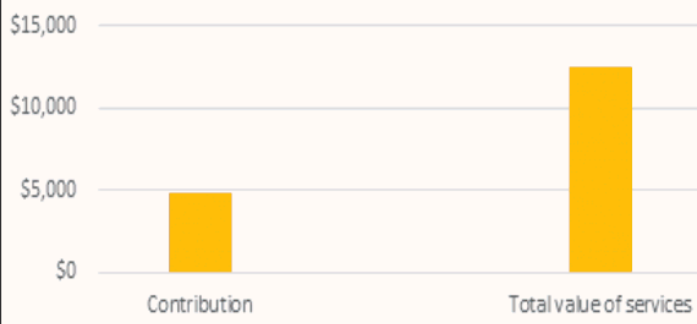
- Established Virtual Art Snacks program with Western NSW LHD, to deliver into the aged care services in the Multi-Purpose Services (MPS) over next 3 years, including Blayney.

ABORIGINAL ARTS

- Exhibited Blayney artist Nyree Reynolds.



Return on investment for Blayney's contribution to AOW in 2020: 255%



CULTURAL TOURISM

- Culture Maps. Arts OutWest's interactive map showing all the cultural tourism assets of the region was developed and launched. www.centralnsw.com

MUSIC INDUSTRY SUPPORT

- Audit of all live music venues in the region. Completed so AOW can start developing a network of venues in the region to present live original music from our region.

SUPPORT

- Meetings and events
- Attended events such as gallery openings, performances, consultations sessions, judged art competitions, met with individuals and organisations, provided advice by phone and email
- Provided advocacy through representing the needs of our area at meetings in Sydney and Canberra to government and other key organisations, met directly with politicians and government workers (particularly Create NSW) locally and in Sydney and Canberra, submitted to surveys and reviews, contributed to research making the case for regional arts, liaised with Regional Arts NSW and the RADO network in NSW
- Provided increased commentary in the media about the impacts of Covid
- Promoted events and assisted people to promote their events. Tracked and reported on the cancellation of events due to Covid
- Provided numerous examples of support to people in the arts who were affected by the pandemic and needed to talk to someone, find possible financial support or work out ways of doing things differently.

GENERAL SUPPORT

- Arts OutWest Micro Grants Program was established to assist artists, organisations, businesses and other groups to adapt to the challenges of the Covid-19 restrictions. Recipients within Blayney Shire Regional Council LGA were:
 - Mandy Martin
 - Ruth Stone
- AOW Media Associates Program. This program has established photographers across the AOW region who are available to document the work of Arts OutWest and other arts activity in the region. Arts OutWest also provides this group with training and in 2020 we were worked with them to prepare for an exhibition of their work (presented in January 2021). There are three AOW Media Associates located in Blayney Shire: Zenio Lapka, Georgi Redfern, Margaret Paton.

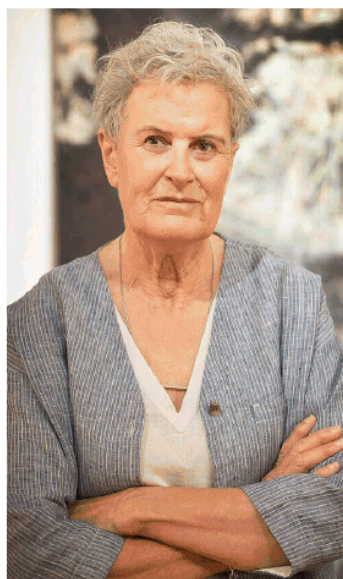
Arts OutWest wrote
2 letters of support for people resident
in Blayney Shire Council area.

4 artists from the Blayney region
were paid for professional work as part
of Arts OutWest projects

KEY RELATIONSHIPS

Organisations and individuals that we
worked with or assisted in 2020:

- Blayney Town Association and Textures of One
as well as numerous individuals.



REGIONAL REPRESENTATION & ADVOCACY

AOW worked regionally or advocated for
the region in 2020 including:

- Attended Regional Arts meetings in Sydney and online with other RADOs, Regional Arts NSW and Create NSW
- Attended Artstate Wagga Wagga where AOW's Executive Director mediated one of the main stage panels
- Attended meetings with the MPS Groups set up by Western NSW Local Health District
- Member of the Arts and Health Network leadership team for NSW/ACT
- Attended meetings with the Central West JO's Tourism Managers group
- Attended consultation sessions with CSU; Executive Director a member of CSU's Macquarie Consultative Committee
- Member of the Travelling Film Festival steering committee for Sydney Film Festival
- Established a cross-region project working in aged care within the NSW Health System to investigate best practice around online and face-to-face delivery with research attached and gained three-year funding
- Supported research applications by Charles Sturt University as a partner organisation.



ARTS MEDIA PROGRAM STATS

- AOW social media followers: 11,263 (increase of 11%)
- Subscribers to AOW newsletter/website: 1,350
- 27 Blayney events promoted by Arts OutWest on radio, social media, AOW e-news and website
- Blayney stories told on Facebook, Instagram website and e-news: 13
- Blayney opportunities in the arts presented on Facebook, Instagram website and e-news: 10

IMAGES: Front page - Virtual Art Snacks MPS program workshop. This page - Artstate Wagga Wagga; AOW Micro Grant recipient Mandy Martin and her visual diary.

More information and links about our projects, people and organisation are available on our website:
www.artsoutwest.org.au | artsoutwest@csu.edu.au | 02 6338 4657 | @artsoutwest on Facebook, Instagram and Twitter
 PO Box 8272 CSU LPO BATHURST NSW 2795

Arts OutWest acknowledges the Wiradjuri people, whose land we work on, and pays respect to the traditional owners past and present.

**bathurst • blayney • cabonne • cowra • forbes
 lachlan • lithgow • oberon • orange • parkes • weddin**



04) REPORT OF COUNCIL INVESTMENTS AS AT 31 JULY 2021

Department: Corporate Services

Author: Chief Financial Officer

CSP Link: 2. Local Governance and Finance

File No: FM.IN.1

Recommendation:

1. That the report indicating Council's investment position as at 31 July 2021 be received.
2. That the certification of the Responsible Accounting Officer be received and the report be adopted.

Reason for Report:

For Council to endorse the Report of Council Investments as at 31 July 2021.

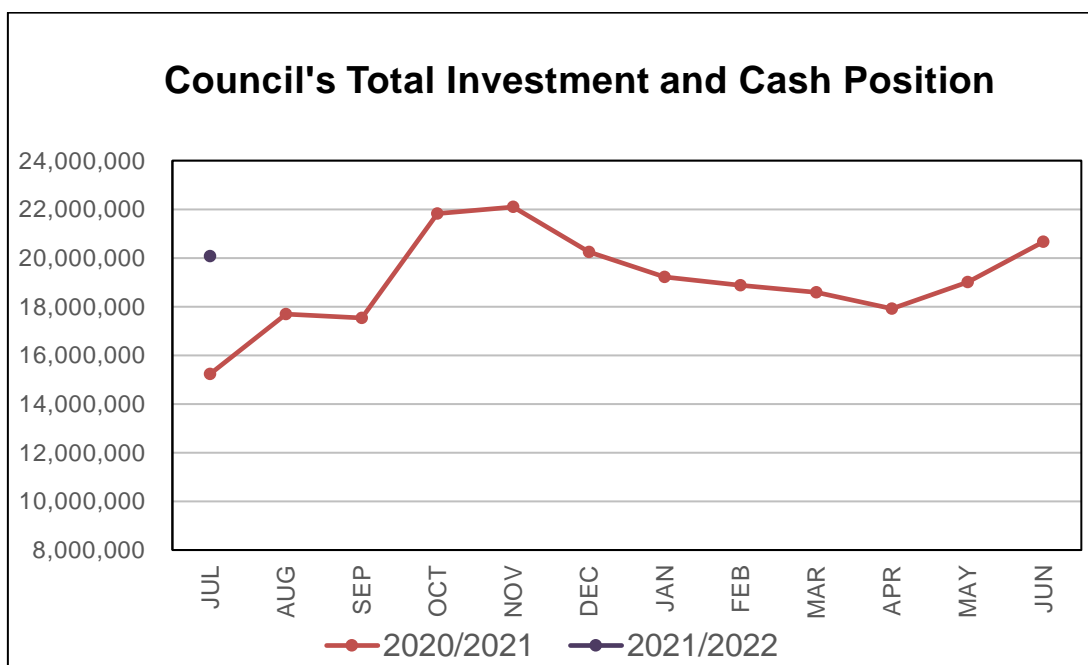
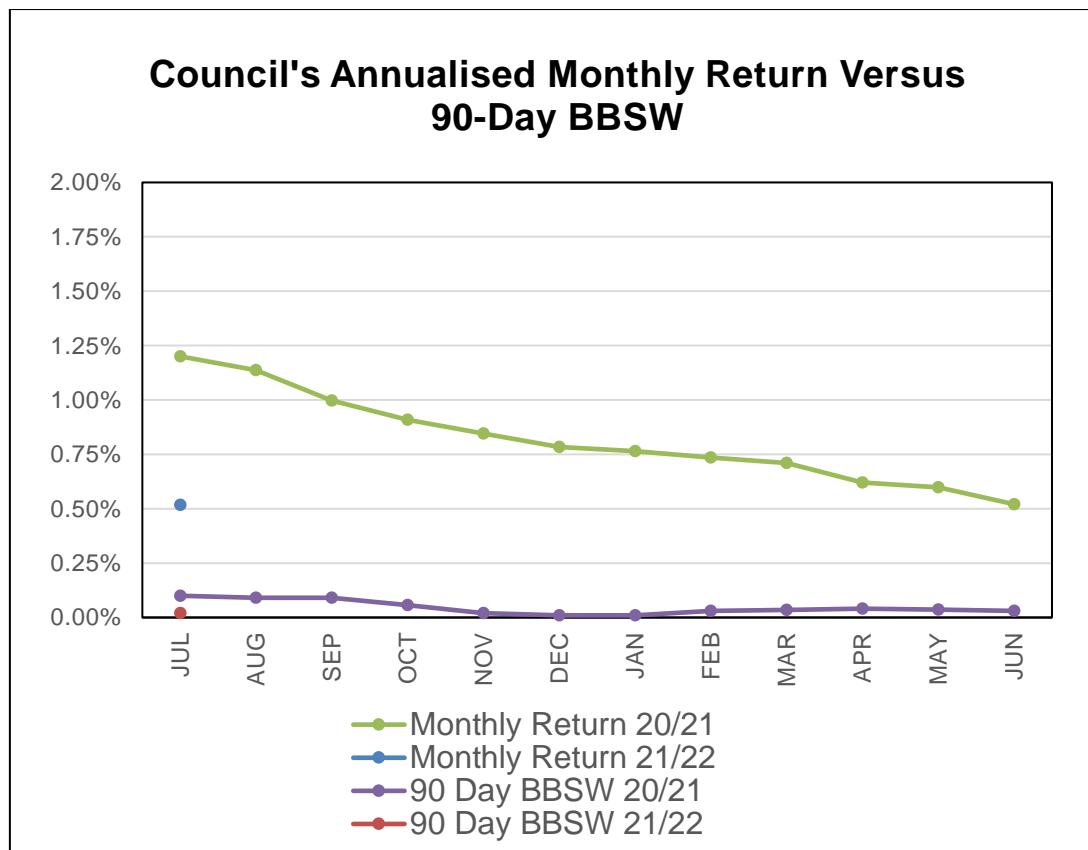
Report:

This report provides details of Council's Investment Portfolio as at 31 July 2021.

Council's total investment and cash position as at 31 July 2021 is \$20,080,496. Investments earned interest of \$7,090 for the month of July 2021.

Council's monthly net return on Term Deposits annualised for July of 0.52% outperformed the 90 day Bank Bill Swap Rate of 0.02%.

Council's cash position at 31 July 2021 is notably higher than last year. Of significance, Council is in receipt of a number of initial milestone payments for major capital grant funded projects including Resources for Regions Round 7, Local Roads & Community Infrastructure Round 2 and Fixing Local Roads totalling \$3.2m. Delivery of projects funded under these programs are largely scheduled for the remainder of the 2021/22 financial year.



REGISTER OF INVESTMENTS AND CASH AS AT 31 JULY 2021					
Institution	Method	Rating	Maturity	Amount \$	Interest Rate
AMP Bank	Rim Sec	A2/BBB	03/08/2021	500,000	0.800%
Westpac	Direct	A1+/AA-	17/08/2021	500,000	0.770%
NAB	Direct	A1+/AA-	31/08/2021	500,000	0.750%
CBA	Direct	A1+/AA-	14/09/2021	500,000	0.700%
CBA	Direct	A1+/AA-	28/09/2021	500,000	0.700%
CBA	Direct	A1+/AA-	12/10/2021	500,000	0.640%
CBA	Direct	A1+/AA-	19/10/2021	500,000	0.570%
NAB	Direct	A1+/AA-	26/10/2021	500,000	0.550%
CBA	Direct	A1+/AA-	02/11/2021	500,000	0.570%
CBA	Direct	A1+/AA-	09/11/2021	500,000	0.550%
NAB	Direct	A1+/AA-	16/11/2021	500,000	0.550%
Macquarie Bank	Curve	A1/A+	23/11/2021	500,000	0.500%
Reliance Bank	Direct	Unrated	23/11/2021	500,000	0.750%
Macquarie Bank	Rim Sec	A1/A+	30/11/2021	500,000	0.500%
Westpac	Direct	A1+/AA-	30/11/2021	500,000	0.480%
Bank of Queensland	Curve	A2/BBB+	07/12/2021	500,000	0.400%
NAB	Direct	A1+/AA-	07/12/2021	500,000	0.400%
Macquarie Bank	Curve	A1/A+	11/01/2022	500,000	0.700%
CBA	Direct	A1+/AA-	25/01/2022	500,000	0.370%
NAB	Direct	A1+/AA-	08/02/2022	500,000	0.400%
NAB	Direct	A1+/AA-	22/02/2022	500,000	0.350%
Westpac	Direct	A1+/AA-	01/03/2022	500,000	0.310%
ME Bank	Rim Sec	A2/BBB+	15/03/2022	500,000	0.450%
MyState Bank Ltd	Curve	A2/BBB	22/03/2022	500,000	0.500%
Macquarie Bank	Rim Sec	A1/A+	29/03/2022	500,000	0.450%
CBA	Direct	A1+/AA-	12/04/2022	500,000	0.410%
NAB	Direct	A1+/AA-	26/04/2022	500,000	0.350%
NAB	Direct	A1+/AA-	10/05/2022	500,000	0.350%
NAB	Direct	A1+/AA-	24/05/2022	500,000	0.350%
CBA	Direct	A1+/AA-	05/06/2022	500,000	0.410%
Westpac	Direct	A1+/AA-	07/06/2022	500,000	0.340%
Westpac	Direct	A1+/AA-	21/06/2022	500,000	0.350%
CBA	Direct	A1+/AA-	19/07/2022	500,000	0.410%
NAB	Direct	A1+/AA-	20/06/2023	500,000	0.600%
Total Investments				17,000,000	0.524%
Commonwealth Bank - At Call Account ⁽¹⁾				1,310,037	0.150%
Commonwealth Bank Balance - General ⁽¹⁾				1,720,738	0.000%
Reliance Bank				49,721	0.000%
TOTAL INVESTMENTS & CASH				20,080,496	
Benchmarks:		BBSW 90 Day Index ⁽¹⁾			0.021%
		RBA Cash Rate ⁽¹⁾			0.100%

1. % Interest rates as at end of reporting period

Summary of Investment Movements - July 2021		
Financial Institution	Investment/(Recall) Amount \$	Commentary
CBA	(502,673)	Term Deposit Matured 06/07/2021
CBA	500,000	Term Deposit Reinvested 06/07/2021
CBA	(502,804)	Term Deposit Matured 20/07/2021
CBA	500,000	Term Deposit Reinvested 20/07/2021

Long Term Credit Rating (or Moody's, Fitch, S&P or Equivalent)	Policy Maximum	Current Holding %	Current Holding \$
TCorp IM Funds	100%	0%	-
AAA – AA Category	100%	74%	12,500,000
A- Category	40%	12%	2,000,000
BBB+ Category ⁽²⁾	30%	6%	1,000,000
BBB Category ⁽²⁾	10%	6%	1,000,000
BBB- Category and below: Local ⁽³⁾ ADI's	5%	3%	500,000
			17,000,000

2. BBB+ / BBB categories are not to exceed 30% collectively

3. ADI's located within the Local Government Area

Individual Institution Limit	Rating	Policy Maximum	Current Holding
AMP Bank	A2/BBB	-	500,000
Bank of Queensland	A2/BBB+	1,000,000	500,000
CBA	A1+/AA-	5,000,000	5,000,000
Macquarie Bank	A1/A+	3,000,000	2,000,000
ME Bank	A2/BBB+	1,000,000	500,000
MyState Bank Ltd	A2/BBB	500,000	500,000
NAB	A1+/AA-	5,000,000	5,000,000
Reliance Bank	Unrated	500,000	500,000
Westpac	A1+/AA-	5,000,000	2,500,000

CASH, CASH EQUIVALENTS & INVESTMENT RESTRICTIONS AND ALLOCATIONS			
	Actual 30/06/2020 \$ 000's	Actual* 30/06/2021 \$ 000's	Forecast 30/06/2022 \$ 000's
External Cash Restrictions	9,304	12,639	9,268
Internal Cash Allocations	6,391	7,477	4,429
TOTAL RESTRICTIONS AND ALLOCATIONS	15,695	20,116	13,697

*The Actual 30/06/2021 Restricted Cash and Investments figure is subject to change pending finalisation of the 2020/21 Financial Statement audit.

CERTIFICATION – RESPONSIBLE ACCOUNTING OFFICER

I, Tiffaney Irlam, certify that the investments listed in this report have been made in accordance with s625 of the Local Government Act (1993), the Local Government (General) Regulation (2005) and Council Policy.

Risk/Policy/Legislation Considerations:

The Responsible Accounting Officer must table a written report to Council on money invested pursuant to s625 of the Local Government Act (1993). Investments made are in accord with the framework established within Council's Investment Policy.

As per Resolution 2013/003 AMP Bank has been declared to be a prohibited investment for the purposes of clause 1.8 of Council's Investment Policy. Council has a term deposit with AMP maturing in early August 2021. Council will transition to compliance when the investment falls due as per the grandfathering clause in the resolution.

Budget Implications:

A good investment strategy optimises Council's return on investments.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

**05) DRAFT STATEMENT OF FINANCIAL REPORTS BY COUNCIL
2020/2021****Department:** Corporate Services**Author:** Chief Financial Officer**CSP Link:** 2. Local Governance and Finance**File No:** FM.AU.1

Recommendation:

1. That the statement in accordance with Section 413(2)(c) of the Local Government Act 1993, and Clause 215 of the Local Government (General) Regulation (2005) for the General Purpose Financial Statements for the year ending 30 June 2021 be made.
2. That the certification of the Responsible Accounting Officer be received.
3. That the statement in accordance with the requirements of the Code of Accounting Practice in relation to the Special Purpose Financial Statements for the year ending 30 June 2021 be made.
4. That the statements be signed by the Mayor, Deputy Mayor, the General Manager and the Responsible Accounting Officer.
5. That the General Purpose Financial Statements and Special Purpose Financial Statements be referred to audit and Intentus Chartered Accountants, as the contracted agent for the NSW Audit Office, be invited to complete the audit as per the requirements of Section 413(1) of the Local Government Act (1993) and Local Government (General) Regulation (2005).
6. That Council approve the net transfers from Council's external cash restrictions of \$3.34m.
7. That Council approve the net transfers from Council's internal cash restrictions of \$1.07m, for the purposes as detailed in Schedule 1.
8. That Council approve supplementary votes of expenditure to the 2021/22 budget for carryover works from 2020/21 to 2021/22, totalling \$787k funded from Internal Cash Restrictions of \$329k and External Cash Restrictions of \$458k as per the attached schedule be approved.
9. That Council approve supplementary votes of expenditure (reductions) for 2021/22 totalling (\$140k) representing nett expenditure incurred in 2020/21 that had been forecast in 2021/22.

Reason for Report:

To approve the referral to audit of Council's Draft General Purpose Financial Statements (GPFS) and Draft Special Purpose Financial Statements (SPFS), and to seek Council approval by resolution for both the GPFS and SPFS.
To seek endorsement of Council for Restricted Cash transfers in 2020/21 and expenditure votes for carryover works from 2020/21 to 2021/22.

Report:

Council is required to prepare Financial Reports per s.413(3) of the Local Government Act (1993) and to refer those reports for audit within 4 months after the end of the financial year (s416 (1)).

Council is also required to present a statement on its opinion on the reports under Local Government s413 (2)(c). Copies of the Statements required are enclosed.

Whilst the Financial Statements are in the final phases of preparation, it is a requirement that these statements be signed prior to completion in order for the audit to occur. The timing for audit is proposed for 30 August - 1 September 2021.

Once the auditor has completed the audit and has submitted their report, Council must fix a date for a meeting at which the auditor's report will be presented, and give public notice of the date. This date must be at least 7 days after the date on which notice is given, but not more than 5 weeks after the auditor's reports are given to Council.

The statutory deadline for finalisation, audit and lodgement of financial reporting is 31 October 2021.

The NSW Audit Office appointed auditor, Intentus, will present their report to the Meeting of Council on 15 November 2021.

Council has been presented with a draft net operating result of \$3.47m surplus, with a net operating result before the inclusion of grants and contributions for capital purposes of (\$1.12m) deficit.

Council's Operating Performance Ratio measures the ability of Council to contain operating expenditure within its operating revenue. In 2020/21 the consolidated draft ratio is (4.19%) which is below the Office of Local Government benchmark of 0%. By fund, the measures are (4.27%) for the General Fund and (3.59%) for the Sewer Fund.

Council's financial position however remains sound with the ability to pay current obligations above the industry benchmark. Council's consolidated unrestricted current ratio is 2.6x with the Office of Local Government benchmark at 1.5x.

Enclosed is a summary of draft 2020/21 key performance indicators.

Council completed over \$9.7m worth of capital works in 2020/21. Significant capital works include:

- Completed works of \$5.82m on Council's road network.
 - \$2.07m on Carcoar Street Rehabilitation
 - \$554k works on Newbridge Road
 - \$382k on Four Mile Road
 - \$581k on Hobbys Yards Road

- \$102k on the initial sealing of Hay/Leabeter Streets
 - \$756k on gravel resheeting, resealing and heavy patching program throughout the Shire.
- Footpath construction works totalled \$485k, including Eulamore St Carcoar, Boomerang St in Millthorpe and the Elliot and Glenorie Rd underpass in Millthorpe funded under the Drought Stimulus Program. An additional \$135k to complete Plumb and Palmer St in Blayney, Crouch St Neville and a number of spot renewals across the footpath network.
- Plant replacements of \$527k including the replacement of a Tipper truck and dog trailer, 2 VMS boards and 3 mowers.
- Building works of \$1.07m included \$311k projects funded under the Drought Communities Program including the Brian Bennett Pavillion in Newbridge and Blayney Tennis amenities. An additional \$310k funded under the Drought Stimulus Package for construction of the Dakers Oval amenities and upgrades to the Library.
- \$1.3m on other structures including \$300k for finalisation of SCCF2 Napier Oval redevelopment, \$300k for resurfacing of the netball courts funded under SCCF3, Drought Communities Projects totalling \$370k and \$75k to construct cricket nets at the Lyndhurst Rec Ground funded under Drought Stimulus Package.
- \$530k on works at the Sewerage Treatment Plant including construction of the recycled water treatment plant and renewable energy projects.

A number of adjustments have been made to Council's Restricted Cash since the schedule adopted with the third Quarterly Budget Review. A number of amendments to cash restrictions have been based on actual results for the financial year.

The following is a summary of proposed movements in cash restrictions following a robust review of funds held and their associated purpose. The recommended changes to Internal Cash Restrictions together with actual activity for the financial year will result in unrestricted cash balance of \$389k. The internal cash restrictions show net transfers of \$1.09k. The external cash restrictions show net transfers of \$3.34m including unexpended grants and contributions.

The enclosed schedule of Restricted Cash Movements provides an outline of movements for the 2020/21 year. The movements in cash restrictions are subject to change as a result of any audit adjustments and will require endorsement of Council in the event that there are audit amendments.

Enclosed for information of Councillors are the Statements for Signature by the Mayor and Deputy Mayor, General Manager and Responsible Accounting Officer, 2020/21 Draft Primary Financial Reports for referral to Council's Auditor.

Also enclosed for endorsement by Council is a schedule of supplementary budget votes for carryover works from 2020/21 to 2021/22. This is required to ensure expenditure incurred for works in progress or proposed works is authorised by Council. Approval in the amount of \$787k is sought. These works are funded by external cash restrictions of \$458k and internal cash restrictions of \$329k.

In addition to carryover works, supplementary budget votes for works scheduled to be undertaken in 2021/22 where preliminary works have been undertaken in 2020/21 as a result of early payment of grant funding. Approval in the amount of (\$140k) is sought.

CERTIFICATION – RESPONSIBLE ACCOUNTING OFFICER

I, Tiffaney Irlam, certify that to the best of my knowledge that:

- The draft General Purpose Financial Statements attached have been prepared in accordance with the requirements of the:
 - the *Local Government Act 1993 (NSW)* (as amended) and the regulations made thereunder
 - the Australian Accounting Standards and professional pronouncements, and
 - Local Government Code of Accounting Practice and Financial Reporting.
- The draft Special Purpose Financial Statements attached have been prepared in accordance with the requirements of the:
 - NSW Office of Water Best-Practice Management of Water and Sewer Guidelines, and
 - Local Government Code of Accounting Practice and Financial Reporting.
- To the best of my knowledge and belief, these financial statements:
 - present fairly the Council's operating result and financial position for the year,
 - present fairly the operating result and financial position for each of Council's declared business activities for the year, and
 - accord with Council's accounting and other records.

Risk/Policy/Legislation Considerations:

Should Council's draft 2020/21 Financial Reports vary significantly to those now presented a further report will come back to Council for endorsement.

Council's Operating performance ratio is a key performance indicator which measures Council's ability to contain operating expenditure within its operating income. Whilst some of the contributing factors this year, particularly in relation to write-off of infrastructure assets, are non-recurrent they will still impact Council's ability to meet the OLG benchmarks for this performance indicator.

In addition, TCorp assess Council's performance indicators in its assessment of Council's financial sustainability. This could impact on Council's ability to access low cost borrowings from TCorp in the future.

In 2020/21 Council staff undertook a revaluation of the Open Space and Other Recreation Assets and Land Improvements. Whilst the revaluation calculations are still under final review from Council's auditor the results have been effected and are included in the financial reports.

Budget Implications:

The Income Statement reports Council's original budget against actuals. As at 30 June 2021 the Income from Continuing Operations was \$23.52m compared to \$22.35m budgeted. Whilst Capital Grants and Contributions were up by \$1.4m, User Fees & Charges were down 283k and Interest & Investment income by \$149k.

Operating expenditure was \$20.05m compared to \$18.28m budgeted. This resulted in a net operating result before grants and contributions provided for capital purposes of (\$1.19m) deficit compared to \$847k surplus budgeted. The most significant variation to budget was due to an increase of \$833k in depreciation following the revaluation of Transportation assets in 2019/20 and an additional \$167k depreciation for the roof at CentrePoint brought forward due to the proposed write-off associated with its scheduled replacement in 2021/22.

Enclosures (following report)

- | | | |
|---|--|---------|
| 1 | Draft 2020/21 Financial Statements - General Purpose | 5 Pages |
| 2 | Draft 2020/21 Financial Statements - Special Purpose | 3 Pages |
| 3 | Draft 2020/21 Statement of Restricted Cash Movement | 1 Page |
| 4 | Draft 2020/21 Statement of Performance Indicators | 1 Page |
| 5 | Schedule of carryover works 2020/21 - 2021/22 | 1 Page |

Attachments (separate document)

Nil

Blayney Shire Council

ANNUAL FINANCIAL STATEMENTS
for the year ended 30 June 2021



Blayney Shire Council

Income Statement

for the year ended 30 June 2021

Original unaudited budget 2021	\$ '000	Notes	Actual 2021	Actual 2020
	Income from continuing operations			
11,505	Rates and annual charges	B2-1	11,423	11,244
1,661	User charges and fees	B2-2	1,378	1,353
294	Other revenue	B2-3	225	296
5,097	Grants and contributions provided for operating purposes	B2-4, B2-4b	5,227	4,154
3,227	Grants and contributions provided for capital purposes	B2-4, B2-4b	4,666	6,197
287	Interest and investment income	B2-5	138	283
236	Other income	B2-6	458	4,222
47	Net gains from the disposal of assets	B4-1	–	–
22,354	Total income from continuing operations		23,515	27,749
	Expenses from continuing operations			
7,000	Employee benefits and on-costs	B3-1	7,104	7,032
4,266	Materials and services	B3-2	4,481	4,430
278	Borrowing costs	B3-3	273	485
5,721	Depreciation and amortisation	B3-4	6,738	5,681
1,015	Other expenses	B3-5	844	802
–	Net losses from the disposal of assets	B4-1	603	1,129
–	Revaluation decrement / impairment of infrastructure, property, plant and equipment	B3-4	5	–
18,280	Total expenses from continuing operations		20,048	19,559
4,074	Operating result from continuing operations		3,467	8,190
4,074	Net operating result for the year attributable to Council		3,467	8,190
847	Net operating result for the year before grants and contributions provided for capital purposes		(1,199)	1,993

The above Income Statement should be read in conjunction with the accompanying notes.

Blayney Shire Council

Statement of Financial Position

as at 30 June 2021

\$ '000	Notes	2021	2020
ASSETS			
Current assets			
Cash and cash equivalents	C1-1a	3,505	3,554
Investments	C1-2a	17,000	12,500
Receivables	C1-4	589	580
Inventories	C1-5a	1,528	2,173
Contract assets and contract cost assets	C1-6	550	578
Other		4	53
Total current assets		23,176	19,438
Non-current assets			
Receivables	C1-4	–	70
Infrastructure, property, plant and equipment	C1-8	291,383	289,525
Intangible Assets	C1-10	83	117
Right of use assets	C2-1a	40	72
Investments accounted for using the equity method	D2a	29,801	29,367
Total non-current assets		321,307	319,151
Total assets		344,483	338,589
LIABILITIES			
Current liabilities			
Payables	C3-1	1,120	1,044
Contract liabilities	C3-2	3,369	986
Lease liabilities	C2-1b	20	31
Borrowings	C3-3	602	576
Employee benefit provisions	C3-4	2,356	2,238
Provisions	C3-5	–	58
Total current liabilities		7,467	4,933
Non-current liabilities			
Payables	C3-1	255	2
Lease liabilities	C2-1b	21	41
Borrowings	C3-3	6,601	7,203
Employee benefit provisions	C3-4	76	109
Provisions	C3-5	879	821
Total non-current liabilities		7,832	8,176
Total liabilities		15,299	13,109
Net assets		329,184	325,480
EQUITY			
Accumulated surplus	C4-1	157,265	153,561
IPPE revaluation reserve	C4-1	171,919	171,919
Council equity interest		329,184	325,480
Total equity		329,184	325,480

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Blayney Shire Council

Statement of Changes in Equity

for the year ended 30 June 2021

		as at 30/06/21			as at 30/06/20		
		Accumulated surplus	IPPE revaluation reserve	Total equity	Accumulated surplus	IPPE revaluation reserve	Total equity
\$ '000	Notes						
Opening balance at 1 July		153,561	171,919	325,480	113,532	144,002	257,534
Correction of prior period errors	G4-2	-	-	-	31,409	-	31,409
Changes due to AASB 1058 and AASB 15 adoption		-	-	-	80	-	80
Restated opening balance		153,561	171,919	325,480	145,021	144,002	289,023
Net operating result for the year		3,467	-	3,467	8,190	-	8,190
Restated net operating result for the period		3,467	-	3,467	8,190	-	8,190
Other comprehensive income							
Gain (loss) on revaluation of infrastructure, property, plant and equipment	C1-8	-	-	-	-	27,917	27,917
Joint ventures and associates		237	-	237	350	-	350
Other comprehensive income		237	-	237	350	27,917	28,267
Total comprehensive income		3,704	-	3,704	8,540	27,917	36,457
Closing balance at 30 June		157,265	171,919	329,184	153,561	171,919	325,480

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Blayney Shire Council

Statement of Cash Flows

for the year ended 30 June 2021

Original unaudited budget 2021	\$ '000	Notes	Actual 2021	Actual 2020
Cash flows from operating activities				
Receipts:				
11,497	Rates and annual charges		11,572	11,424
1,883	User charges and fees		1,273	1,506
232	Investment and interest revenue received		177	392
8,338	Grants and contributions		12,436	11,222
–	Bonds, deposits and retention amounts received		341	–
308	Other		357	2,275
Payments:				
(7,001)	Employee benefits and on-costs		(7,019)	(7,008)
(2,082)	Materials and services		(4,609)	(4,523)
(278)	Borrowing costs		(275)	(480)
–	Bonds, deposits and retention amounts refunded		–	(9)
(3,055)	Other		(786)	(2,616)
9,842	Net cash flows from operating activities	G1-1a	13,467	12,183
Cash flows from investing activities				
Receipts:				
–	Sale of investment securities		–	(3)
1,806	Sale of real estate assets		796	1,024
943	Sale of infrastructure, property, plant and equipment		528	651
–	Deferred debtors receipts		–	43
Payments:				
(500)	Purchase of investment securities		(1)	500
–	Acquisition of term deposits		(4,500)	–
(8,845)	Purchase of infrastructure, property, plant and equipment		(9,679)	(15,138)
–	Purchase of real estate assets		(38)	(1,208)
–	Purchase of intangible assets		(16)	(33)
(6,596)	Net cash flows from investing activities		(12,910)	(14,164)
Cash flows from financing activities				
Receipts:				
500	Proceeds from borrowings		–	2,500
Payments:				
(588)	Repayment of borrowings		(576)	(480)
–	Principal component of lease payments		(30)	(33)
(88)	Net cash flows from financing activities		(606)	1,987
3,158	Net change in cash and cash equivalents		(49)	6
2,104	Cash and cash equivalents at beginning of year		3,554	3,548
5,262	Cash and cash equivalents at end of year	C1-1	3,505	3,554
12,622	plus: Investments on hand at end of year	C1-2	17,000	12,500
17,884	Total cash, cash equivalents and investments		20,505	16,054

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

Blayney Shire Council

SPECIAL PURPOSE FINANCIAL STATEMENTS
for the year ended 30 June 2021



Blayney Shire Council

Income Statement of sewerage business activity
for the year ended 30 June 2021

\$ '000	2021	2020
Income from continuing operations		
Access charges	1,270	1,175
User charges	174	153
Liquid trade waste charges	71	98
Interest	51	95
Grants and contributions provided for non-capital purposes	14	29
Other income	6	6
Total income from continuing operations	1,586	1,556
Expenses from continuing operations		
Employee benefits and on-costs	295	270
Borrowing costs	40	44
Materials and services	708	725
Depreciation, amortisation and impairment	575	577
Loss on disposal of assets	19	–
Other expenses	6	7
Total expenses from continuing operations	1,643	1,623
Surplus (deficit) from continuing operations before capital amounts	(57)	(67)
Grants and contributions provided for capital purposes	493	50
Surplus (deficit) from continuing operations after capital amounts	436	(17)
Surplus (deficit) from all operations before tax	436	(17)
Surplus (deficit) after tax	436	(17)
Plus accumulated surplus	9,260	9,277
Closing accumulated surplus	9,696	9,260
Return on capital %	(0.1)%	(0.1)%
Subsidy from Council	322	204
Calculation of dividend payable:		
Surplus (deficit) after tax	436	(17)
Less: capital grants and contributions (excluding developer contributions)	(493)	(50)
Surplus for dividend calculation purposes	–	–
Potential dividend calculated from surplus	–	–

Blayney Shire Council

Statement of Financial Position of sewerage business activity
as at 30 June 2021

\$ '000	2021	2020
ASSETS		
Current assets		
Cash and cash equivalents	1,437	1,386
Investments	5,209	4,817
Receivables	27	33
Total current assets	6,673	6,236
Non-current assets		
Infrastructure, property, plant and equipment	20,473	20,536
Total non-current assets	20,473	20,536
Total assets	27,146	26,772
LIABILITIES		
Current liabilities		
Payables	6	17
Borrowings	55	51
Total current liabilities	61	68
Non-current liabilities		
Borrowings	415	470
Total non-current liabilities	415	470
Total liabilities	476	538
Net assets	26,670	26,234
EQUITY		
Accumulated surplus	9,696	9,260
Revaluation reserves	16,974	16,974
Total equity	26,670	26,234

Blayney Shire Council

Notes to the Financial Statements
for the year ended 30 June 2021

C1-3 Restricted cash, cash equivalents and investments

\$ '000	2021 Actual Current	2021 Actual Non-current	2020 Actual Current	2020 Actual Non-current
Total cash, cash equivalents and investments	20,505		16,054	
attributable to:				
External restrictions	12,639		9,304	–
Internal restrictions	7,477		6,391	–
Unrestricted	389		359	–
	20,505	–	16,054	–
2021 \$ '000	Opening balance	Transfers to restrictions	Transfers from restrictions	Closing balance
Details of restrictions				
External restrictions – included in liabilities				
Specific purpose unexpended grants - general fund	907	3,369	(907)	3,369
External restrictions – other				
Developer contributions – general	683	202	(18)	867
Developer contributions – sewer fund	860	136	–	996
Sewerage services	5,343	307		5,650
Domestic waste management	1,171		(179)	992
Rates – special variation mining	145	1,656	(1,231)	570
Voluntary Planning Agreement - Mining	195			195
External restrictions – other	8,397	2,301	(1,428)	9,270
Total external restrictions	9,304	2,301	(1,428)	12,639
Internal restrictions				
Plant and vehicle replacement	372	546		918
Employees leave entitlement	957	50		1,007
Transport Reserve	302	296	(370)	228
Buildings Reserve	9	111	(120)	–
Parks & Recreation Reserve	81		(81)	–
Stormwater Reserve	52		(52)	–
Blayney Sports Facility Master Plan	12		(12)	–
CentrePoint Sport & Leisure Centre	–	231	(68)	163
Election reserve	77	19	(1)	95
Environmental projects – Belubula river	53		(26)	27
Financial Assistance Grant	1,417	1,452	(1,417)	1,452
I.T reserve	184	70		254
King George Oval	258		(40)	218
Property account	801	769	(53)	1,517
Property account - borrowings	1,320		(147)	1,173
Quarry	200	19		219
Village enhancement program	126	140	(126)	140
Carryover works	170	66	(170)	66
Total internal restrictions	6,391	3,769	(2,683)	7,477
TOTAL RESTRICTIONS	15,695	6,070	(4,111)	20,116

Internal restrictions over cash, cash equivalents and investments are those assets restricted only by a resolution of the elected Council.

G Other matters**G6 Statement of performance measures****G6-1 Statement of performance measures – consolidated results**

\$ '000	Amounts 2021	Indicator 2021	Prior periods 2020 2019		Benchmark
1. Operating performance ratio					
Total continuing operating revenue excluding capital grants and contributions less operating expenses ^{1,2}	(782)	(4.19)%	(4.96)%	(0.91)%	>0.00%
Total continuing operating revenue excluding capital grants and contributions ¹	18,652				
2. Own source operating revenue ratio					
Total continuing operating revenue excluding all grants and contributions ¹	13,425	57.57%	56.42%	51.24%	>60.00%
Total continuing operating revenue ¹	23,318				
3. Unrestricted current ratio					
Current assets less all external restrictions	10,510	2.60x	4.71x	3.94x	>1.50x
Current liabilities less specific purpose liabilities	4,037				
4. Debt service cover ratio					
Operating result before capital excluding interest and depreciation/impairment/amortisation ¹	6,230	7.09x	5.31x	13.14x	>2.00x
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)	879				
5. Rates and annual charges outstanding percentage					
Rates and annual charges outstanding	172	1.46%	2.84%	2.27%	<10.00%
Rates and annual charges collectable	11,753				
6. Cash expense cover ratio					
Current year's cash and cash equivalents plus all term deposits	20,505	18.51 mths	12.72 mths	13.10 mths	>3.00 mths
Monthly payments from cash flow of operating and financing activities	1,108				

(1) Excludes fair value increments on investment properties, reversal of revaluation decrements, reversal of impairment losses on receivables, net gain on sale of assets and net share of interests in joint ventures and associates using the equity method and includes pensioner rate subsidies

(2) Excludes impairment/revaluation decrements of IPPE, fair value decrements on investment properties, net loss on disposal of assets and net loss on share of interests in joint ventures and associates using the equity method

Carryover works from 2020-21 to 2021-22

2021/2022					2021/2022		2021/2022		2020/2021		INTERNAL RESTRICTION		EXTERNAL RESTRICTION		
Original Budget		Supplementary Vote Required		Carryover Budget Required		Revised Budget		Budget Remaining		Plant Reserve		Other / Carryover		VEP	
OPERATIONAL															
Tourism Development Fund (Covid debt)		-		8,873		8,873		8,873		8,873					
BAH7 - Bayney CBD Masterplan		-		11,000		11,000		11,000		11,000				11,000	
BAH7 - Bayney CBD Masterplan		-		19,785		19,785		19,785		19,785				19,785	
TOTAL OPERATIONAL		-		39,658		39,658		39,658		39,658		39,658		11,000	
PLANT & EQUIPMENT															
Light Vehicle Replacements		-		51,250		51,250		51,250		51,250		51,250		51,250	
Rate - Local IMPBS-155 Tipper		-		72,000		72,000		72,000		72,000		72,000		72,000	
TOTAL PLANT & EQUIPMENT		-		123,250		123,250		123,250		123,250		123,250		-	
BUILDINGS															
Priority Grant - Bayney Library		22,407		17,064		17,064		17,064		17,064		17,064		17,064	
DSP - Bayney Library Access		-		22,407		22,407		22,407		22,407		22,407		22,407	
DSP - Dakers Oval Amenities		18,080		18,080		18,080		18,080		18,080		18,080		18,080	
DSP - Lyndhurst Cricket Nets		15,192		15,192		15,192		15,192		15,192		15,192		15,192	
BAH7 - Bayney Library/Masterplan		6,000		6,000		6,000		6,000		6,000		6,000		6,000	
BAH7 - Carrolton Road Replacement		1,720,818		71,047		71,047		71,047		71,047		71,047		71,047	
BAH7 - Carrolton Road Replacement		1,045,944		30,944		30,944		30,944		30,944		30,944		30,944	
BAH7 - Carrolton Road Replacement		36,224		36,224		36,224		36,224		36,224		36,224		36,224	
TOTAL BUILDINGS		2,769,612		(52,108)		53,288		53,288		53,288		53,288		882,241	
OTHER STRUCTURES															
SCC23 - Neville Multipurpose Court		150,000		88,209		238,209		88,209		88,209		88,209		88,209	
SCC23 - Millthorpe Junior State Park		-		144,000		144,000		144,000		144,000		144,000		144,000	
VEP Program		36,000		139,902		139,902		139,902		139,902		139,902		139,902	
Pipe Renewal & Water Meters - Industrial Land (Garry Street)		-		7,000		7,000		7,000		7,000		7,000		7,000	
TOTAL OTHER STRUCTURES		150,000		36,000		379,111		565,111		235,111		7,000		139,902	
INFRASTRUCTURE															
Local Roads		931,782		24,474		956,256		24,474		24,474		24,474		24,474	
FB2 - Penrith Road Rehabilitation		1,802,750		-		1,803,100		1,803,100		1,803,100		1,803,100		1,803,100	
URC2 - Culvert Approach Repair Program		72,711		-		72,711		72,711		72,711		72,711		72,711	
BAH7 - Carline Road		1,184,760		(29,734)		1,155,026		1,155,026		1,155,026		1,155,026		1,155,026	
BAH7 - Forestfield Road		110,000		(23,640)		86,360		86,360		86,360		86,360		86,360	
TOTAL LOCAL ROADS		4,199,003		(109,886)		4,143,591		4,143,591		4,143,591		4,143,591		4,143,591	
Bridges															
FB2 - Major Street Alignment Repairs		-		29,857		29,857		29,857		29,857		29,857		29,857	
FB1 - Only Swamp Bridge		340,000		(36,161)		303,839		303,839		303,839		303,839		303,839	
FB1 - Gubbarum Creek		373,000		(17,611)		355,389		355,389		355,389		355,389		355,389	
FB1 - Limestone Creek Bridge		420,000		(462)		419,538		419,538		419,538		419,538		419,538	
URC2 - Teely Creek Bridge		387,460		-		387,460		387,460		387,460		387,460		387,460	
TOTAL BRIDGES		1,500,460		(54,233)		1,476,084		1,476,084		1,476,084		1,476,084		1,476,084	
FOOTPATHS															
DSP - Millthorpe Underpass		-		37,019		37,019		37,019		37,019		37,019		37,019	
DSP - Footpath Projects		-		3,463		3,463		3,463		3,463		3,463		3,463	
URC2 - Footpath Renewals		112,000		-		112,000		112,000		112,000		112,000		112,000	
TOTAL FOOTPATHS		112,000		40,482		152,482		152,482		152,482		152,482		152,482	
SEWERAGE SERVICES															
Rate - Local IMPBS-155 Tipper		48,777		48,777		48,777		48,777		48,777		48,777		48,777	
Rate - Local IMPBS-155 Tipper		88,174		88,174		88,174		88,174		88,174		88,174		88,174	
Recycled Water Treatment Plant		136,951		136,951		136,951		136,951		136,951		136,951		136,951	
TOTAL SEWERAGE SERVICES		8,793,075		(140,146)		786,390		786,390		786,390		786,390		786,390	
Grand Carryover Works to 2021-22		-		-		-		-		-		-		-	
Total Internal Restriction		328,668		328,668		328,668		328,668		328,668		328,668		328,668	
Total External Restriction		-		-		-		-		-		-		-	
TOTAL		8,793,075		(140,146)		786,390		786,390		786,390		786,390		786,390	

06) SIX MONTHLY DELIVERY PLAN REVIEW - JUNE 2021**Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 2. Local Governance and Finance**File No:** CM.PL.1

Recommendation:

That the six-monthly review, for period ending 30 June 2021, of Council's 2020/21 – 2023/24 Delivery Plan be received.

Reason for Report:

To review progress of Council's 2020/21 – 2023/24 Delivery Plan.

Report:

As part of the Integrated Planning and Reporting Framework the Office of Local Government (OLG) requires Council to adopt a suite of strategic planning documents. These documents include a long term Community Strategic Plan, a four year Delivery Plan and an annual Operational Plan and Budget. These documents are supported by the Resourcing Strategy comprising the Long Term Financial Plan, Asset Management Policy and Plans and the Workforce Plan.

The 2020/21 – 2023/24 Delivery Plan was adopted in June 2020 following consultation surrounding the Blayney Shire Council Community Strategic Plan 2018 - 2028 involving the community, Councillors and Council staff. The Delivery Plan is a document that outlines what will be delivered to the community during the 4 year term of Council using the Blayney Shire Council Community Strategic Plan as an overarching guide.

It is a further requirement of the OLG that progress reports are provided to Council and the community every 6 months. At the conclusion of the Council term a full and comprehensive report, known as the End of Term Report, is prepared for the benefit of the outgoing Council and community.

This report is presented in a format which summarises the activities across the organisation using qualitative and quantitative information sourced from Managers and Directors.

Risk/Policy/Legislation Considerations:

Council is required under the Local Government Act to report six monthly to Council with reporting included in Council's Annual Report.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

1 Delivery Plan Review

12 Pages

07) DISABILITY INCLUSION ACTION PLAN 2017-2021 ANNUAL REPORT**Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 1. Public Infrastructure and Services**File No:** CS.PO.1

Recommendation:

1. That the Annual Report on the Disability Inclusion Action Plan 2017 – 2021, for the year ended 30 June 2021, be received.
2. That Council note the Disability, Inclusion and Accessibility survey accessible from Council's website as part of preparations for the next iteration of the Disability Inclusion Action Plan, in collaboration with Orange City and Cabonne Councils.

Reason for Report:

For Council to receive the Annual Report on the Disability Inclusion Action Plan 2017 – 2021.

Report:

Council adopted a Disability Inclusion Action Plan (DIAP) 2017-2021, which commenced on 1 July 2017. The State Government under the NSW Disability Inclusion Act 2014 mandates that all Councils monitor and deliver a Plan.

The DIAP underpins Council's commitment to providing quality facilities and services that enable people with disability to fully participate in our communities. This plan was developed through a community consultation and research process which included review of Council documents and relevant Government policies.

The Disability Inclusion Action Plan 2017 – 2021 sets out what Council will do over four years to enable people with a disability to have greater access to Council information, services and facilities. The annual report demonstrates how Council has delivered on the 3rd year of the Plan.

The implementation of the DIAP continues by working in collaboration with a wide range of Council staff incorporating actions from the plan into Council works, projects and activities.

This document is also tabled to Council's Access Advisory Committee however due to timing it was not finalised for their meeting held 29 July 2021. A copy has been circularised by email for information and notation.

Council is also conducting a Disability, Inclusion and Accessibility survey as part of preparations for and to help inform the next iteration of the Disability Inclusion Action Plan, in collaboration with Orange City and Cabonne Councils. The survey is proposed to remain active until the end of August and can be found on the Council website or by using the following link:

<https://www.surveymonkey.com/r/CML9R8S>

Risk/Policy/Legislation Considerations:

Council is required under the Disability Inclusion Act 2014 to adopt a plan and report six monthly to Council with reporting included in Council's Annual Report.

Budget Implications:

Implementation of the plan is incorporated into project planning and budgeted into operational and capital project costs.

Enclosures (following report)

- | | | |
|---|--|---------|
| 1 | Disability Inclusion Action Plan Annual Report for
period ending 30 June 2021 | 5 Pages |
|---|--|---------|

Attachments (separate document)

Nil

DISABILITY INCLUSION ACTION PLAN 2017 - 2021: ANNUAL REPORT AS AT 30/06/2021

Attitudes and behaviours						Status
Strategy	Actions	Responsibility	CSP Ref.	Outcome	Timeframe	
1. Raise awareness of the contribution that people with disability make in the community	Include positive images of people with disability in general promotional material.	Executive Services	6.2	Increased number of documents including diversity	Ongoing	As documents are published a review for inclusiveness is undertaken.
	Use of correct language in all media and publications when referencing people with disabilities.	Executive Services	6.2	Establishment of standard and staff informed	Ongoing	
2. Ensure that customer service staff and other staff who have contact with the community continue to be educated in disability awareness	Integrate training on access into Council staff inductions.	Executive Services	6.3	Included in induction training	Ongoing	Disability awareness training will be conducted when new Council elected.
	Provide ongoing training on disability inclusion to employees	Executive Services	6.3	Training identified in training plan	Ongoing	
4. Provide information in a manner and format that is inclusive	Liaise with relevant agencies to ensure that Council website, documents and communications use language, formats and colours that promote inclusion.	All	6.3	Agencies identified and website, publications and communication are reviewed and inclusionary	2021	Council website more accessible with ReadSpeaker webreader. With this feature content on website can be read aloud to the user. Current revamp of website will incorporate adherence to Web Content Accessibility Guidelines.
5. Engage with local businesses to encourage and support inclusive practices	Work with the business community to raise awareness of the importance of inclusion for people with disability	Executive Services	1.6	Engage with local business to promote inclusiveness	Ongoing	No business utilised Councils free Access Consulting funding during the period. One business may need the program prior to CC being approved.

Create Liveable Communities						Status
Strategy	Actions	Responsibility	CSP Ref.	Outcome	Timeframe	
1. Improve accessible paths of travel to key destinations	Identify the suitability of paths of travel to key destinations such as recreation facilities, parks and community facilities.	Infrastructure Services	5.2	Assessment completed	Ongoing	Active Movement Strategy Works completed:- Charles St Blayney, Crouch St Millthorpe Renewals completed:- Spot renewals and repairs completed:- Belubula St Carcoar, Adelaide St Blayney, Ogilvy St Blayney
	Work with local business to identify barriers to access and develop opportunities for improvement	Executive Services	1.6	Barriers identified	Ongoing	Access Consulting Support Program promoted to business. The program assists businesses by providing preliminary accessibility compliance advice triggered when a Construction Certificate is lodged. No applications for 2020/21.
2. Contribute towards liveable and accessible public places	Promote universal access principles for new and upgraded buildings and facilities in public places.	Infrastructure Services & Planning and Environmental Services	4.1	Access principles included in project		Concept plan adopted by Council for Beaufort St Blayney future open space. Detailed design to include Everyone Can play principles and commence upon identification of funding opportunities. New compliant toilets completed at Blayney Tennis Centre, Carcoar Sportsground, Dakers Oval cricket nets and commenced at Blayney Library. Contractor engaged for KGO change room buildings and accessible amenities. Accessible parking made available at refurbished pavilion at Newbridge Showground. All Construction Certificate applications assessed in accordance with the Building Code of Australia and the Disability (Access to Premises-Buildings) Standard 2010. Access consulting offered to businesses in pre DA advice, however none used the service in the period.
	Include access and inclusion as a guiding principle in Plans of Management for community land and provisions with the Development Control Plan	Planning and Environmental Services	3.4	Planning policies inclusive	Ongoing	Accessible outcomes are included in part D of the Development Control Plan (DCP) 2018. No business utilised Councils free Access Consulting funding during the period.
	Consider the particular needs of children with disability in the design, layout and security of parks and playgrounds.	Infrastructure Services	4.1	Playgrounds are safe and inclusive	Ongoing	Concept plan adopted by Council for Beaufort St Blayney future open space. Detailed design to include Everyone Can Play principles and commence upon identification of funding opportunities.

Create Liveable Communities						Status
Strategy	Actions	Responsibility	CSP Ref.	Outcome	Timeframe	
3. Promote universal access to all Council events within the community	Promote disability inclusion in community events and festivals e.g. availability of accessible toilet facilities.	Executive Services	1.6	Promotion of inclusive events by Council	Ongoing	Event Management Plan and associated approval process promotes accessible events.
	Complete an audit of all Council assets to ensure accessibility and identify priorities for upgrade	Infrastructure Services	4.1	Audit completed and priorities identified	2021	Accessibility, assessed as part of proposed renewals and upgrades as project and funding becomes available. A number of accessible car parking projects have been completed throughout the Blayney Shire, including: CentrePoint, Blayney Library, Dakers Oval, Central West Equestrian and Livestock Centre and multiple village toilets. Audit of accessible car parking within the Blayney Shire completed. Identified works being incorporated in project renewals and upgrades.
	Liaison with Orange City and Cabonne Shire Councils to improve access to tourism destinations	Executive Services	1.3	Opportunities for funding identified	2021	Funding obtained for improvements to Council facilities including CentrePoint and Library. Library access project in progress.
5. Improve accessible public toilet facilities and parking	Review the location of accessible parking spaces considering an increase in width and length where necessary and in compliance with Australian Standard	Infrastructure Services	4.1	Investigation completed	2021	Existing accessible parking spaces reviewed and works incorporated in project renewals and upgrades.
	Review, update and promote the location of accessible facilities and parking on Council's Mobility Map.	Infrastructure Services	4.3	Development of Mobility map	Ongoing	Preliminary meeting and associated planning conducted as part of Council plans to develop mobility maps for promotion on its website.
	Promote needs of people with disability to event organisers of special events particularly where parking is temporary and movement around venue may be restricted.	Corporate Services	2.1	Events include accessible parking	Ongoing	Through the Event management approval process event organisers are asked to consider accessible facilities and parking with event planning. Associated information is also provided.

Create Liveable Communities						Status
Strategy	Actions	Responsibility	CSP Ref.	Outcome	Timeframe	
6. Contribute towards programs which aim to increase social inclusion and community connection	Work in partnership to raise awareness of campaigns to promote inclusion throughout the community e.g. the "Just Like You" program in schools.	Corporate Services	5.1	Increase in awareness and participation	2021	Program was proposed to be undertaken in partnership with adjoining Councils. Program of authorisation and engagement with schools was not undertaken. Council continues to support of Interagency and delivery of services to people with disability.
	Awareness of concessional access programs to Council facilities and community events e.g. NSW Companion Card.	Corporate Services	4.3	Investigate and participate in programs. Promotion to event holders.	Ongoing	NSW Companion Card holder fee (free entry) to access CentrePoint Sport & Leisure Centre included in 2021/22 Operational Plan fees & charges .
	Work in partnership with community organisations to facilitate and increase awareness of market activities and programs that promote inclusion of people with disability	Corporate Services	2.1	Engagement with partner and activities undertaken	2021	Council engaged with a number of agencies and service providers involved in service provision to the aged and people with disability whilst planning Blayney Wellbeing Health Fair. Many were in attendance at the event conducted by Council held 16 June 2021.
	Liaise with Orange City and Cabonne Shire Councils to review the Disability Services Directory to ensure a comprehensive regional focus	Corporate Services	4.1	Review completed	2021	Joint review by Councils of Disability Services Directory developed in 2016 not progressed. https://www.orange.nsw.gov.au/public-documents/8237

Employment						
Strategy	Actions	Responsibility	CSP Ref.	Outcome	Timeframe	Status
1. Develop employment opportunities for people with disability	Make reasonable adjustment to workplaces to facilitate work placement and employment opportunities for people with disability.	Executive Services	5.1	Workplace capable of supporting people with disabilities	Ongoing	Ongoing, Council is an EEO employer
	Where volunteers are required, provide volunteering opportunities that are inclusive.	Corporate Services	5.1	Development of an inclusive Volunteer Policy	2021	Whilst Council provides support to many volunteer organisations; Council's operations do not include use of volunteers per se. Draft policy not progressed.
	Investigate and consider utilisation of services and activities offered by disability service programs.	All	5.1	Investigation completed	Ongoing	Interagency meetings supported. Hosted by Council.
Systems and Processes						
Strategy	Actions	Responsibility	CSP Ref.	Outcome	Timeframe	Status
1. Ensure accessible and inclusive community engagement across all areas of Council	Include the principles of access and inclusion in Council's service delivery.	Corporate Services	SJP*	Consistency in messaging and communication	Ongoing	Principles of access inclusion in Media and Publications.
	Promote Council's implementation of access and inclusion principles and recognise the rights and contribution of people with disability in the community.	Corporate Services	6.3	Promotion of the DIAP has been undertaken	Ongoing	Operational Plan included program with \$5K funding for use as a contribution to assist businesses if engagement of an access consultant report was required when lodging a DA and/or CC.
2. Improve regulatory processes within Council	Utilise the Access Advisory Committee to provide comment on capital projects and development applications that relate to council buildings; facilities and infrastructure.	Planning and Environmental Services	3.4	Process in place for Access Advisory Committee to review proposals	Ongoing	Access Committee met in July and reviewed Active Movement Strategy and 2 members of Access Committee appointed to KGO reference group.
	Internal process to ensure that access is not overlooked when developing new facilities; buildings, parks, playgrounds, footpaths.	Infrastructure Services	4.1	Review of internal processes for planning works	Ongoing	Design staff have previously undertaken accessibility training.

* Social Justice Principles

08) LEASE OF INDUSTRIAL LAND FOR AGISTMENT PURPOSES

Department: Corporate Services

Author: Director Corporate Services

CSP Link: 3. The Local and Visitor Economy

File No: PM.TN.55

Recommendation:

That Council lease industrial land for the period 1 August 2021 to 29 February 2024 with a 1 year option to the following party:

Tender lot 2: 8 Tollbar Street (Lot 1 DP 842577) - S.Campbell \$400 p.a.

Reason for Report:

For Council to consider an expression of interest received for Lease of Industrial Land for Agistment Purposes not previously allocated.

Report:

Council advertised Expressions of Interest for Lease of Industrial Land for Agistment Purposes (EOI 19/2020) closing 3 February 2021. At the February meeting Council resolved to lease land and advertise the remaining lot (tender lot 2) not allocated.

Council received an expression of interest for Lot 2 in the amount of \$400 p.a. The applicant has also provided details of their experience with maintaining land for agistment. It should also be noted that this lot does not have access to water.

The leasing of land assists Council with management of land for fire and weeds while affording the opportunity for interested parties to obtain access to the land for animal grazing.

The lease is set for a period of up to 3 years with a 1 year option. Lease charges are indexed annually based on the All Australian Weighted Consumer Price Index published for the December quarter. The term is proposed to commence from 1 August 2021 and expire 29 February 2024.

Council support of this recommendation will result in all available Industrial Land for agistment to be leased.

Risk/Policy/Legislation Considerations:

Should Council choose not allocate lease a program of maintenance of land will be required to manage weeds and fire hazards.

Budget Implications:

Income generated will help to offset expenditure associated with land held including insurance and land rates.

**09) MINUTES OF THE FINANCIAL ASSISTANCE COMMITTEE MEETING
HELD 20 JULY 2021**

Department: Corporate Services

Author: Director Corporate Services

CSP Link: 2. Local Governance and Finance

File No: CR.SD.2

Recommendation:

1. That the minutes of the meeting held 20 July 2021 be received.
2. That the recommendations for 2021/22 - Round 1 of the Community Financial Assistance Program by the Financial Assistance Committee, in the amount of \$25,699 be approved.
3. That an amount of \$5,191 (the excess over the Round 1 pro rata allocation of \$20,508) be funded from prior years' unspent carryover and be voted at the next Quarterly Budget Review.

Reason for Report:

For Council to approve the minutes of the Financial Assistance committee meeting held 20 July 2021.

Report:

The Financial Assistance Committee at its meeting held 20 July 2021 considered the first round of the Community Financial Assistance Program applications for 2021/22.

An amount of \$21,250 was available for distribution in Round 1 before approvals under delegation by the General Manager. An amount of \$33,708 in unexpended funds from prior periods was also available if required.

Council received 11 applications with a total value of \$110,314 in works or programs seeking \$38,036 in financial assistance. The Financial Assistance Committee has recommended \$25,699 be allocated to projects. Recommendations are pursuant to the criteria stipulated in the Community Financial Assistance Program guidelines.

**MINUTES OF THE MEETING OF BLAYNEY SHIRE COUNCIL FINANCIAL
ASSISTANCE COMMITTEE
HELD VIA ZOOM - 20 JULY 2021**

1. PRESENT (Respondents)

Councillor David Somervaille (Chair); Miles Hedge; David Kennedy; Graham Summerson; Melissa O'Brien (Cadia); Kerry Adams; Anton Franze (Director Corporate Services – ex-officio).

2. APOLOGIES

Nil.

3. DECLARATIONS OF INTEREST

Cr. Somervaille declared a non-pecuniary non-significant interest with Item 4 – Sunnyridge Golf Club application assisting committee to become operational and compliant. This work is completed and Cr. Somervaille is not involved with committee.

4. MINUTES FROM PREVIOUS MEETING – 2 MARCH 2021

RECOMMENDATION:

The minutes of the previous meeting held on 2 March 2021 were confirmed to be a true and accurate record of that meeting.

5. BUSINESS ARISING

Nil.

6. RESIGNATION FROM REBECCA PRICE

RECOMMENDATION:

That the resignation from Rebecca Price be noted and correspondence acknowledging contribution be endorsed.

D.Kennedy / G.Summerson

7. REQUESTS APPROVED BY GENERAL MANAGER UNDER DELEGATION

RECOMMENDATION:

That the approvals of fee waivers and sporting related financial assistance, under delegation by the General Manager, in the amount of \$742 be noted.

M.O'Brien / K.Adams

8. CONSIDERATIONS OF ROUND 1:2021/22 COMMUNITY FINANCIAL ASSISTANCE PROGRAM APPLICATIONS

RECOMMENDATION:

That an amount of \$25,699 for 2021/22 Round 1 Community Financial Assistance Program be recommended for approval by Council as per the attached schedule, with the excess over the Round 1 pro rata allocation of \$20,508 (namely \$5,191) being funded from prior years unspent carryover.

M.Hedge / D.Kennedy

9. COMMITTEE END OF TERM ACKNOWLEDGEMENT

The Chair acknowledged the contribution of the committee members and discussed the process for attracting committee members following the local government election.

10. NEXT MEETING

1 March 2022 (subject to confirmation)

Meeting closed: 6.20pm

FINANCIAL ASSISTANCE GRANTS: ROUND 1 - 2021/22

No.	Applicant	Project	Grant sought	Grant Recommended	Comments and feedback
1	Hobbys Yards Community Association	Replacement of chairs for Hobbys Yards Hall	5,135	5,135	Much needed enhancement to a well used local hall. Chairs for halls in Barry and Tallwood funded in previous rounds. Should be encouraged to source from local suppliers (eg Q Office Furniture)
2	Millthorpe Village Committee	Event Services for Millthorpe Night Market Winter Fire Festival	2,000	nil	Does not meet guidelines for FAC support for community events - budget shows event will generate surplus. Council fee waiver already approved in Operational Plan as per policy
3	Neville Public Hall	Rectify defects to Fire Exit lighting	1,098	1,098	Essential work on a well used and maintained community facility
4	Sunny Ridge Golf Club	Repair and replace damaged flooring in bar area	3,000	3,000	A community run facility being reinvigorated under new committee. Similar assistance given to Blayney and Lyndhurst clubs to assist successful revitalisation
5	Blayney RSL Sub-Branch	Supply and install smoke alarm and intruder alarm at Soldiers Memorial Hall	3,295	3,295	The Hall has been recently renovated with various grants; smoke and intruder alarm system still needed. Hall is available for community use and needs to be compliant
6	Neville Equine Performance Inc.	Gravel pad for multi purpose arena for use as cattle yards.	3,000	3,000	The next step in improving usability of the Neville showground. An active group gradually upgrading the arena facilities, this for use for cattle events. Panels, crush and loading ramp already purchased.
7	Newbridge Progress Association	Purchase and Installation of stoves in both pavilion and community hall	3,000	3,000	Recently restored Brian Bennett Pavilion needs stove and heating to make it usable for catering for events. Old unreliable stove in Hall needs replacing. Co-funding from Progress Association

No.	Applicant	Project	Grant sought	Grant Recommended	Comments and feedback
8	Newbridge Arts Group Space Sub-Committee	Acquisitive Prize for Spring Into Art at Newbridge event	1,000	1,000	A new community event "Spring into Art at Newbridge". Need to clarify application of grant moneys - waiver of fees &/or acquisitive prize? If latter, which group owns the art and where displayed?
9	Lyndhurst Golf Club	Purchase new fairway finishing mower	6,171	6,171	A large capital expense, but necessary equipment for revitalised and reopened golf course. Strong player patronage & support from community groups. Substantial cash co-contribution (about 60%) from Team Penning and Golf Club itself
10	Neville Show Society	Payment of public liability Insurance	337	nil	Council contribution towards insurance premiums doesn't extend to Show Societies, which run an annual event on a commercial or self supporting basis. Council assistance already with showground preparation etc.
11	St Vincents de Paul Society NSW	Refurbishment of Blayney Vinnies Store building	10,000	nil	St Vincent de Paul Society commercial premises does not qualify as an eligible community organisation under the Community Financial Assistance Policy.
			\$38,036	\$25,699	

Risk/Policy/Legislation Considerations:

The recommendations for funding are as recommended by the Financial Assistance Committee and are assessed against the Community Financial Assistance Program guidelines.

Budget Implications:

Council has an amount of \$100,000 allocated in its 2021/22 Operational Plan for this purpose including amount of \$57,500 approved in advance for assistance to groups, schools and organisations for events; rates and charges and public liability insurance.

The committee has recommended that an amount of \$5,191 from prior year unexpended funds be voted at the next Quarterly Budget Review. As this program is funded from the Cadia Special Rate Variation this funding will be sourced from the Externally Restricted Cash held as at 30 June 2021. This ensures that an amount of \$21,250 (or 50% of 2021/22 allocation) will be available for distribution next round.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

10) DIRECTOR INFRASTRUCTURE SERVICES MONTHLY REPORT

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 1. Public Infrastructure and Services

File No: GO.ME.1

Recommendation:

That the Director Infrastructure Services Monthly Report for August 2021 be received and noted.

Reason for Report:

To update Councillors on matters associated with shire infrastructure, its maintenance, operation, upgrade and construction.

Report:

Topical Matters

Emergency Management COVID-19 Response

The NSW Public Health Unit (PHU) contacted Council on Sunday 18 July notifying Council of the positive case identified from a transport operator servicing a local manufacturing business.

The Emergency Management Officer was requested to provide facilities for a pop-up testing clinic that would be stood up on Monday.

Arrangements were made with staff for early preparations to occur on Sunday afternoon with VMS boards notifying the community of clinic opening hours.

With the identification of the positive case within the regional area, a decision was made by the Regional Emergency Operations Coordinator (REOCON) to stand up a Regional Emergency Operations Centre in a virtual context, rather than at a local level, and this group has been meeting on a daily basis, to coordinate the response.

Council has continued to support the testing clinic, with traffic control, and facilities to attempt to make the facility more tolerable considering the weather conditions being experienced.

At the time of writing the PHU had requested that the testing clinic extend throughout the weekend and until at least Tuesday 27 July.

Funding Programs

Council has recently submitted funding applications to the NSW Government Fixing Local Roads Program Round 3. This program was initiated by the NSW Government in 2019, to assist in repairing, patching, maintaining or sealing of existing priority council roads.

Council has previously been successful in obtaining funding through the program for the following projects:-

- Round 1 (2019) – Carcoar Street Rehabilitation (\$1.86m)
- Round 2 (2020) – Panuara Road Heavy Patching (\$1.97m)

Councils Round 3 application includes a variety of projects, outlined in the following priority, and subject to funding:-

1. Unsealed Roads (multiple sites) Gravel Resheeting (\$940k)
2. Moorilda Road Heavy Patching (\$1.1m)
3. Three Brothers Road Heavy Patching (\$2.5m)

Mainstreet Strategic Plans

Council has recently received input from Transport for NSW for these keys projects in Blayney and Millthorpe, which will be incorporated in the Place Design Group work being undertaken at present.

With current public health regulations, Council has been working with Place Design to prepare hybrid (face to face and online) community engagement sessions for Millthorpe and Blayney. It is proposed that Council will host community engagement sessions at the Blayney Community Centre, and either the Golden Memories Museum or CWA Hall in Millthorpe, and the consultants provide a realtime online presentation of progress of the draft concepts, with the ability for community members (online and in person) to ask questions of the presenters. Each event will be recorded and made available via Youtube for those unable to attend to watch and then send Council questions they may have. It is anticipated that these events will be in mid September.

Major Contracts

KGO Change Rooms

Council is finalising detailed design works and is looking to arrange a discussion with user groups to prioritise minor amendments to the design, that will be addressed as variations to the contract, within the scope of the budget allocation.

Gallymont Road Bridge

The design and construct contract has been awarded, contracts exchanged and a project commencement meeting has taken place. The contractor is now working on the detailed bridge design for the project, and a commencement meeting held late July. Council is currently progressing the approvals with NSW Fisheries.

Leabeater Street Bridge

The Review of Environmental Effects has been completed, and we are currently awaiting the undertaking of the geotechnical investigation.

Major Works

Blayney Library

The new amenities project has had some minor delays and completion is now anticipated for early August.

Carcoar Street

The majority of works are currently on hold until the end of August, with Charles Street kerbing tie ins, and drainage improvements in Amos Avenue to be addressed.

Panuara Road Reconstruction

Survey and geotechnical works have been completed. Detailed design is currently in progress. The tender documents are currently being prepared. It is expected that the tender will be released in August.

Road Maintenance Works

Road maintenance works including pot hole patching, vegetation management, gravel road maintenance and signage works have been undertaken on Beneree Road, Gap Road, Garland Road, Blayney Streets, Three Brothers Road, and Neville Road.

Gravel Re-sheeting

Works have commenced on Snake Creek Road and are approximately 50% complete. Unfortunately the prolonged wet weather has resulted in the work temporarily being put on hold until conditions improve.

FootpathsVictoria Street Millthorpe Underpass Footpath

The bollards and chain has been installed.

Council has sought an extension to the funding agreement and geotechnical testing has been programmed to inform the development of the scope of works for an appropriate road surface treatment.

Eulamore Street, Carcoar

The footpath works are complete. Some edgeworks and gravel driveway reinstatement will be completed by Council staff.

Assets

Work to finalise year-end finances has been completed, including quarterly reconciliations and additions for all asset class for the June quarter.

Capital expenditure data has been componentised, and capitalised across the relevant new or existing assets and updated.

Preparation of the background data for the inspections related to the 2022 revaluation of Sewer continues, including sewer condition data mapping.

Gravel road inspections continue, subject to customer requests at avarious locations across the shire which is to be anticipated considering the ongoing wet conditions.

Parks and Recreation

Routine maintenance continues including mowing, spraying edging and tree trimming across the sporting oval network, village areas, and the cemetery network. This has been impacted by the restricted ability to access sites and undertake work, without damaging grassed surfaces.

The Parks and Recreation team continue to address graffiti and vandalism issues primarily in Blayney and Millthorpe parks, undertaking cleaning, repair works and the installation of surveillance equipment as a deterrent. NSW Police have been notified of each instance.

Grassed pathways within the Millthorpe Nature Reserve have been mown to provide clear paths for upcoming school sporting events and resident access.

Street tree trimming in various urban areas has been undertaken to maintain safe sight clearances for motorists, with foot path edging and maintenance also completed.

The team has recently undertaken weed spraying and wood chip placement along the Belubula River Walk in preparation for community involvement in the National Tree Planting Day, that has had to be postponed due to the lockdown.

The team have worked with Councils contractor on the CWELC surface amendment for the recent cutting event, with positive feedback. With the activation of the CWELC as a mobile testing clinic, the surface has stood up very well, providing adequate support for vehicles. Once Council is able to access the facility again the contractor will be called back in to bring the surface back to operational use. Ongoing maintenance will then be undertaken by Council staff.

Newbridge Showground Pavilion Refurbishment

This building is complete. An extension of scope with VEP funds to line the walls and installing a picture rail has been organised, and works are expected to commence in the coming weeks.

Redmond Oval Junior Skate Park

Council staff have undertaken tree trimming in preparation for the commencement of the contractor on site. Works will commence shortly subject to restrictions.

Dakers Oval Amenities

The integration into the Smart Hub platform remains outstanding and will be completed once smart hub equipment is delivered from the contractor in Sydney, for installation and commissioning, as part of the Smart Hub project being funded through the Crown Lands Improvement Fund program. Other sites include Blayney Showground, King George Oval and Redmond Oval.

Neville Multipurpose Court

Earthworks and fencing contracts have been awarded. There have been delays commencing due to the ongoing wet weather.

Wastewater

The NSW Public Health Unit requested Council undertake sampling for COVID-19 testing, three times per week initially, and currently twice per week.

Progress on the commissioning of the recycled water treatment plant continues with minor delays due to the lockdown. Electrical works which include the automation work remain outstanding. When completed, the validation process is to commence to enable a Section 60 approval to be issued by NSW Department of Planning, Industry and Environment.

Fleet and Plant

Workshop staff have been busy performing regular maintenance on fleet and plant. They are also planning procurement for the 2021/22.

Risk/Policy/Legislation Considerations:

Information report only

Budget Implications:

Information report only

Enclosures (following report)

Nil

Attachments (separate document)

Nil

11) ELECTRICITY PROCUREMENT**Department:** Infrastructure Services**Author:** General Manager**CSP Link:** 2. Local Governance and Finance**File No:** ET.LI.2

Recommendation:

That Council :

1. Receive and note the report on Council electricity procurement.
2. Note the alignment between the advice in this report and Council's Renewable Energy Plan / Energy Targets / the NSW Government's aspirations for Net Zero
3. Provide in principle support to a minimum 50% of Council's electricity load to a renewable energy Power Purchase Agreement where the pricing is lower than the existing contracted price, and,
4. Advise Central NSW Joint Organisation that Council's decision will be subject to further review given current investigations into a potential Council owned solar energy site.

Reason for Report:

This report seeks Council's approval to contribute a minimum of 50% of the load to the renewable energy PPA, where financially advantageous to Council, whilst noting that Council is currently undertaking work on development of a solar energy site.

Report:

Member councils of the Central NSW Joint Organisation (CNSWJO) (formerly Centroc) have been procuring electricity collaboratively for over 15 years. In the past this has provided substantial cost savings to members.

The contracts for small tariff sites - (< 100MWh p.a.), large contract sites – (> 100MWh p.a.) and street lighting expire on 31 December 2022.

The procurement process in the 2019 electricity contract negotiation was unable to achieve Councils' request for 20% renewable energy component at the right price, but the energy market continues to evolve. A number of councils around the State have been able to secure up to 100% renewable energy Power Purchase Agreements (PPAs) at lower prices than existing electricity contracts.

The NSW Department of Planning Industry and Environment (DPIE) has agreed to fund \$50,000 for third party procurement advice to the 2023 electricity contract where it includes consideration of a 50% renewable energy PPA.

There is increasing interest across the Central NSW region in energy efficiency and renewable energy, and the upcoming procurement process for the supply of electricity aims to take advantage of this opportunity and seeks a commitment from CNSWJO member councils to contribute a minimum of 50% of the total annual load to renewable energy.

Councillors are aware of the Blayney Shire Renewable Energy Action Plan (REAP – 2020) which has the following objectives:-

- To be self-sufficient through renewable energy
- To be an energy provider to businesses and residents
- To be a facilitator of efficiency and renewable energy in the community.

The 2020 document reviewed the original 2017 document, and provided priority options for council to pursue, including:-

- Energy efficiency
- Solar PV
- Medium scale solar
- Virtual net metering
- Council as an energy generator/retailer
- Energy storage, and
- Smart meters

These were then investigated and presented as a suite of prioritised projects for Council to pursue.

Through the Joint Organisation (JO), work is underway with DPIE to deliver a variety of renewable energy and emissions reduction outcomes for member councils. Each member council has identified two key projects which include work such as emission reduction plans, renewable energy action plans, solar and storage assessments, operational efficiency audits of aquatic centres, and smart metering. This work has been fully funded by DPIE's Sustainable Councils and Communities (SCC) Program.

Blayney Shire Council has participated in the investigation of the feasibility for the utilisation of battery storage at the Blayney Sewer Treatment Plant, for an Integrated Building Management System at Centrepoint and for Smart Metering.

The DPIE SCC program has been well received by JO members including the advice on procuring renewable energy. The JO continues to seek funding support for other energy-related programs.

Engagement of Aggregated Electricity Procurement Support

At its meeting of 11 March 2021, the CNSWJO Board received a report on electricity procurement which included information on an upcoming Expression of Interest (EoI) process to be conducted by the JO to identify a consultant to assist the JO and member councils throughout the procurement

process. It is expected that this Eol process will be followed by a Request for Quotation (RFQ) process.

In previous contracts for aggregated electricity procurement support, the fee structure has been through an ongoing trailing commission over the life of the contract. It is recommended that the consulting support be replaced with an up-front fee. It is expected that this will result in lower costs for councils overall.

CNSWJO approached DPIE to seek funding to support members in the electricity procurement process. In early April 2021, DPIE provided advice that approval had been granted to allocate up to \$50k to CNSWJO member councils for the aggregated electricity procurement support through its Sustainable Councils and Communities Program.

The DPIE funding is predicated on the following:

- the funding is up to \$50k, with the remainder payable by participating CNSWJO member councils;
- the result must include a renewable energy PPA;
- the consultant will be engaged to gather necessary energy data from the councils, provide technical advice and run a procurement process to secure quotes from energy providers to supply electricity including a PPA with as high a proportion of renewable energy as possible; and
- that GMAC commit to proceeding with the process with the inclusion of a renewable energy PPA at its 29 April 2021 meeting.

It is expected that the price of the consultant for all member councils combined, will be in the vicinity of \$100k. Should this be the case, with the \$50k funding from DPIE, and assuming all councils participate, the cost to councils for the engagement could be as low as \$5k each. This is only an estimation, and the price will be confirmed through the Eol and RFQ process, with approval being required from each Council prior to CNSWJO engaging the successful consultant.

Should the contract for the supply of electricity not include renewable energy, DPIE will not contribute the \$50k and councils would be required to pay the full aggregated procurement support consulting fees.

At its meeting on 29 April 2021, GMAC received a report on electricity procurement including information regarding the DPIE funding for procurement support.

Procurement Process

While the contracts for electricity supply would not commence until 1 January 2023, it is recommended that the procurement process commence as soon as the aggregated procurement support consultant has been engaged. This long lead time will ensure there is sufficient time for data collection, understanding options and specific council requirements, conducting the procurement

process, acceptance of offers, and if need be, seeking a reprice from retailers should offers not be accepted by the evaluation panel.

A Project Steering Committee has been established for Electricity Procurement, and includes:

- Bathurst Regional Council – Neil Southorn and Deborah Taylor
- Orange City Council – David Waddell
- Parkes Shire Council – Andrew Francis
- CNSWJO – Jenny Bennett and Kate Barker
- DPIE – Mark Squires and Grant Christopherson
- Simply Sustainable – Simon Wright (consultant engaged through DPIE to support councils with the funded energy projects).

While the Project Steering Committee will not be involved in the evaluation of offers, an Evaluation Panel has been established which consists of representatives from JO member councils, and includes:

- Bathurst Regional Council – Neil Southorn and Deborah Taylor
- Orange City Council – David Waddell
- Parkes Shire Council – Andrew Francis

Oversight to the Project Steering Committee is provided at General Manager level by David Sherley (Bathurst Regional Council), Bradley Byrnes (Cabonne Council) and Greg Tory (Lachlan Shire Council).

Renewable Energy Power Purchase Agreement (PPA)

Councils received reports in 2019 for the last procurement process regarding a recommendation to include 20% of the total load as being sourced from renewable energy. All 10 member councils and Central Tablelands Water resolved to include 20% of load. In the upcoming procurement process, and based on the significant increase in interest from members in renewable energy options, it is recommended that Council increase this percentage to 50%, as per the resolution from GMAC on 29 April 2021.

The stipulation on the 2019 procurement process was that the renewable energy price needed to be financially advantageous. The RFP requested prices for 80% grid / 20% renewable energy, as well as 100% grid prices. As the 100% grid prices came in cheaper than the blend of grid and renewable energy, councils were unable to accept the offers. CNSWJO propose to seek offers for 50% grid / 50% renewable energy in the upcoming process, along with an option to increase the renewable energy percentage above 50%, but not to decrease it.

There are one or two CNSWJO member councils that have a very small number of large contract sites (>100MWh pa), and where typically small sites (<100MWh pa) do not have 'time of use' meters installed, these councils may not be able to achieve the 50% blend due to their unknown daily load profile. More will be known once the aggregated procurement support consultant has

been engaged, and affected councils will be presented with alternative options if necessary.

Typically, renewable energy PPAs are long-term agreements of around 7 - 10+ years, while the 'regular grid electricity' contracts are much shorter agreements ranging from 12 months to 36 months. A variety of options for duration will be considered throughout the process, however the advice from the aggregated procurement support consultant will determine the duration of contract requested in the procurement process, where there may be several options requested.

Other Considerations

As noted, all JO member councils are currently participating in the regional energy project where the consulting support is being fully funded by DPIE. Each council is participating in different projects according to what their priorities are.

When considering the upcoming electricity contract, councils will need to consider the impact of these projects and other current and future projects on the total electricity load.

Conclusion

The process of procuring electricity is complex and time-consuming. Expert advice and input are required from a consultant who specialises in the energy market, along with key stakeholders from member councils.

There is growing interest from members to incorporate renewable energy into the contract where until now it has only been regular grid power. While the 2019 process sought a minimum of 20% of the total load from renewable sources, the upcoming process will be increased to 50% on the basis that there is a strong focus on renewable energy opportunities from member councils.

As there are many elements to this process, GMAC will be updated throughout the next 12 to 18 months on this project, and interim direction will be sought from the General Managers providing oversight to the process in-between meetings.

Risk/Policy/Legislation Considerations:

The previous two procurement processes for the supply of electricity have required a resolution from Council deeming there to be extenuating circumstances to the acceptance of offers for the supply of electricity. In 2019, this legal advice was refreshed, and reports were subsequently received by councils where the relevant resolution was made.

While the timeframe for the acceptance of renewable energy offers is typically longer than the acceptance of a regular grid power offer, which can be as little as 48 hours, the balance of the energy purchased would be regular grid

power, so the timeframe for at least a portion of the offer may be subject to the 48-hour timeframe.

At its 29 April 2021 meeting, GMAC resolved to refresh the legal advice for the acceptance of offers.

Prior to conducting the procurement process for the supply of electricity and subsequent to the refresh of legal advice, Council will receive a report from CNSWJO, detailing the process and seeking the relevant resolution.

It is planned the Business Case for the Blayney Solar Array project will be completed by November 2021, which will assist Council in its consideration of any procurement process outcomes. CNSWJO should be informed that Council's participation is subject to review given these current investigations underway.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

- 1 Legal Advice from Marsdens Law Group re Advice on Electricity Procurement Aggregator 5 Pages
This matter is considered to be confidential under Section 10A(2) (c) of the Local Government Act, as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.
- 2 PPA FAQs 3 Pages
This matter is considered to be confidential under Section 10A(2) (c) of the Local Government Act, as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.
- 3 Risk Management Plan 3 Pages
This matter is considered to be confidential under Section 10A(2) (c) of the Local Government Act, as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

4 Process and Pricing Information

2 Pages

This matter is considered to be confidential under Section 10A(2) (c) of the Local Government Act, as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

12) MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD 23 JULY 2021

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 4. Community, Sport, Heritage and Culture

File No: TT.ME.1

Recommendation:

1. That the minutes of the Blayney Traffic Committee Meeting, held on Friday 23 July 2021, be received and noted.
2. That Council:
 - i. Establish a 10t Load Limit across Osman Street between Church Street & Midwest Highway to minimise the impact of heavy vehicles on residential areas.
 - ii. Install Truck Prohibited (R6-10-2) signage in accordance with Road Rule 104, and a supplementary (R9-231N) 10t Gross Limit plate at both the Church Street & Midwest Highway intersections of Osman Street.
 - iii. Establish a 12.5m Length Limit across Carcoar Street between Church Street & Midwest Highway to minimise the impact of heavy vehicles on residential areas.
 - iv. Install Truck Prohibited (R6-10-2) signage in accordance with Road Rule 104, and a supplementary 12.5m Length Limit plate at both the Church Street & Midwest Highway intersections of Carcoar Street.
 - v. Write to landholders adjoining Osman & Carcoar Streets, advising of its decision and explaining that access remains available to service their property.
3. That Council endorse the Traffic Management Plan for the Millthorpe Market event, to be staged on 5 December 2021 on Redmond Oval and Millthorpe Public School as a Class 2 event, subject to the conditions detailed in the Director Infrastructure Services' Report.
4. That Council:
 - i. Establish a 10t Load Limit across Victoria Street Millthorpe, between Park Street & Glenorie Road to minimise the impact of heavy vehicles on the village and residential areas.
 - ii. Install Truck Prohibited (R6-10-2) signage in accordance with Road Rule 104, and a supplementary 10t Gross Limit plate at both the Park Street & Glenorie Road intersections of Victoria Street.
 - iii. Write to landholders adjoining Victoria Street, advising of its decision and explaining that access remains available to service their property.

**MINUTES OF THE BLAYNEY SHIRE COUNCIL TRAFFIC COMMITTEE MEETING
HELD IN THE CHAMBERS, BLAYNEY SHIRE COUNCIL COMMUNITY CENTRE,
ON 23 JULY 2021, COMMENCING AT 10:00AM**

PRESENT

Members: Cr Bruce Reynolds (Blayney Shire Council - Chair), Cr John Newstead (Alternate – Chair), Reg Rendall (Paul Toole Representative), Wayde Hazelton (TfNSW), Angie Drooger (TfNSW), Michael Chooi (NSW Police).

Present: Grant Baker (Director Infrastructure Services), Nikki Smith (Administration Officer).

APOLOGIES

Nil.

Grant Baker advised that Andrew Cutts has resigned and now working for TfNSW.

DECLARATION OF INTEREST

That the following Declaration of Interest be noted.

Number	Member/Officer	Interest	Report	Reason
20210723:01	Cr John Newstead	Non Pecuniary interest - less than significant	Load Limit – Carcoar Osman Streets, Blayney	Lives in Osman Street
21210723:02	Cr Bruce Reynolds	Non Pecuniary interest – significant	Street Event – Millthorpe Markets, December 2021	Committee Member (wife)

CONFIRMATION OF MINUTES

**MINUTES OF THE PREVIOUS MEETING BLAYNEY SHIRE
COUNCIL TRAFFIC COMMITTEE MEETING HELD 11 JUNE
2021**

Recommendation:

That the Minutes of the Ordinary Council Meeting held on Friday 11 June 2021, be confirmed to be a true and accurate record of that meeting.

(Angie Drooger/Mick Chooi)

REPORTS

Cr John Newstead declared an interest.

20210723:01 **LOAD LIMIT - CARCOAR & OSMAN STREETS, BLAYNEY**
Recommendation: That Council:

1. Establish a 10t Load Limit across Osman Street between Church Street & Midwest Highway to minimise the impact of heavy vehicles on residential areas.
2. Install Truck Prohibited (R6-10-2) signage in accordance with Road Rule 104, and a supplementary (R9-231N) 10t

- Gross Limit plate at both the Church Street & Midwest Highway intersections of Osman Street.
3. Establish a 12.5m Length Limit across Carcoar Street between Church Street & Midwest Highway to minimise the impact of heavy vehicles on residential areas.
 4. Install Truck Prohibited (R6-10-2) signage in accordance with Road Rule 104, and a supplementary 12.5m Length Limit plate at both the Church Street & Midwest Highway intersections of Carcoar Street.
 5. Write to landholders adjoining Osman & Carcoar Streets, advising of its decision and explaining that access remains available to service their property.
- (Reg Rendall/Mick Chooi)

Request to suspend standing orders – Cr Bruce Reynolds (Chair).
Cr Bruce Reynolds declared an interest.
Cr John Newstead took the Chair.

- 21210723:02 **STREET EVENT - MILLTHORPE MARKETS - DECEMBER 2021**
Recommendation:
That Council endorse the Traffic Management Plan for the Millthorpe Market event, to be staged on 5 December 2021 on Redmond Oval and Millthorpe Public School as a Class 2 event, subject to the conditions detailed in the Director Infrastructure Services' Report.
- (Reg Rendall/Mick Chooi)

Request to recommence standing orders.
Cr Bruce Reynolds resumed the Chair.

Item moved from General Business to Reports.

- 21210723:03 **LOAD LIMIT – VICTORIA STREET, MILLTHORPE**
Recommendation: That Council:
1. Establish a 10t Load Limit across Victoria Street Millthorpe, between Park Street & Glenorie Road to minimise the impact of heavy vehicles on the village and residential areas.
 2. Install Truck Prohibited (R6-10-2) signage in accordance with Road Rule 104, and a supplementary 10t Gross Limit plate at both the Park Street & Glenorie Road intersections of Victoria Street.
 3. Write to landholders adjoining Victoria Street, advising of its decision and explaining that access remains available to service their property.
- (Reg Rendall/Wayde Hazelton)

TRAFFIC REGISTER & MATTERS ARISING FROM THE MINUTES

TRAFFIC REGISTER

Noted.

GENERAL BUSINESS

20210723:04 **GENERAL BUSINESS - MISCELLANEOUS ITEMS**

Actions

That Council refer correspondence related to the intersection of Lucks Lane and the Mid Western Highway to Transport for NSW.

INFORMAL MATTERS

MONTHLY ROAD SAFETY REPORT - ANDREW CUTTS, ROAD SAFETY OFFICER - JUNE 2021

Actions: -

That the information be noted.

CHIFLEY LOCAL AREA COMMAND - SERIOUS/FATAL MVA REPORT - JUNE 2021

Actions

That the information be noted.

FUTURE MEETING DATES - 2021

- Friday, 8 October 2021
- Friday, 10 December 2021

Thank you from Cr Bruce Reynolds to all for his term on council.

There being no further business, the meeting concluded at 11:00am

COUNCIL ISSUES

Development of Policy and Guidelines for Advisory Signs.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

13) MINUTES OF THE BLAYNEY SHIRE ACCESS ADVISORY COMMITTEE HELD 28 JULY 2021

Department: Planning and Environmental Services

Author: Director Planning and Environmental Services

CSP Link: 4. Community, Sport, Heritage and Culture

File No: GO.ME.1

Recommendation:

That Council

1. Receive and note the minutes of the Blayney Shire Cemetery Forum meeting, held on Wednesday 28 July 2021.
2. If upgrading paths in Kurt Fearnley Park Carcoar include accessible picnic tables which are connected to the new path.
3. If installing seats in the Park off Mount Errol Street Blayney that the concrete pad is made longer to allow for chair and pram parking.
4. If as part of the Millthorpe Skate Park project a new table is being installed that it is an accessible picnic table.
5. Update the 2018 audit of accessible car parking (to 2021 or 2022) given a number of accessible car parking projects have been completed throughout the Blayney Shire, including; CentrePoint, Blayney Library, Dakers Oval, Central West Equestrian and Livestock Centre and multiple village toilets.
6. Note there are still 2 car parks which require engineering design prior to costing for future upgrading.
7. Investigate the establishment of accessible car parks being created in or near; Gold Street Park Mandurama and within Carcoar
8. Review the line marking and signage of all Council controlled accessible car spaces in the Blayney Shire.
9. Consider inclusion of kerb ramps at the following intersections;
 - a. Millthorpe - Elliott Street / Victoria Street / Forest Reefs Road,
 - b. Millthorpe – Blake Street / Pym Street,
 - c. Lyndhurst – Mount McDonald Road / Russart Street

MINUTES OF THE BLAYNEY SHIRE ACCESS ADVISORY COMMITTEE
MEETING HELD ON WEDNESDAY 28 JULY 2021
ZOOM

Meeting commenced at 6.06pm.

PRESENT

Councillor Scott Denton (chair), Councillor Bruce Reynolds, Greg Hooper, Jenny McMahon, Shane Oates, Allison Farr, Lyndall Harrison, Mark Dicker (Director Planning and Environmental Services (DPES))

APOLOGIES

Iris Dorsett, Tom Williams

CONFIRMATION OF PREVIOUS MINUTES

The minutes of the previous meeting held on 24 March 2021 were confirmed to be a true and accurate record of that meeting.

(Shane Oates / Greg Hooper)

BUSINESS ARISING FROM PREVIOUS MEETING

2021-2025 Disability Inclusion Access Plan reference group

A verbal update was provided.

Adult change tables

Committee were advised that an adult change table has been allowed for as part of the Heritage Park amenities upgrade project. No funding source is currently available for Redmond Oval.

Questions:

- Will the table be automated like the one at CentrePoint?
- How will it be accessed? MLAK key?

DPES advised, the project is not yet designed with works not scheduled to take place until November 2022.

Action: Access Committee to be engaged when draft scope and plans are prepared.

Millthorpe Train Station Toilets and Station entry lip

Committee discussed the Ramp Champ product and agreed it appears to be an appropriate solution. Ramps may need to be fixed (glued down).

Actions:

DPES to now refer option to Heritage Advisor for comment.

DPES to engage with shop tenant on installation of a ramp.

DPES to investigate purchase of a ramp for the station and toilets.

A question was asked if there was any update on NSW Trains undertaking a toilet upgrade at Millthorpe Train Station.

Action:

DPES to seek an update on Millthorpe Station Toilet upgrades.

Blayney Library Upgrade

Question was asked when the Blayney Library Access Project would be completed?

Action:

DPES to seek an update on the Blayney Library Access project.

BUSINESS ADVISED**Picnic Tables**

The committee discussed that the tables recently installed at the Carcoar Recreational Ground were very good from an accessibility perspective.

Discussion was then had on Kurt Fearnley Park Carcoar and the Park off Mount Errol Street Blayney.

RECOMMENDED;

That Council if upgrading paths in Kurt Fearnley Park Carcoar include accessible picnic tables which are connected to the new path.

That Council if installing seats in the Park off Mount Errol Street Blayney that the concrete pad is made longer to allow for chair and pram parking.

(Allison Farr / Jenny McMahon)

2021/22 Works Program

The committee were provided with Councils 2021/22 Works Program. Access related projects include; King George Oval Change Rooms, Shared Pathways & Footpaths and CentrePoint entrance doors.

RECOMMENDED

That Access Committee note the 2021/22 Blayney Shire Council works program.

If a table is to be part of the Millthorpe Skate Park project that it is an accessible picnic table.

(Greg Hooper / Allison Farr)

2018 audit of accessible car parking

The committee were advised this matter is with Council's Infrastructure Services who currently have a significant workload at the moment designing and costing works. It is unknown when this matter will be completed. It was noted though that some parking on the list has been upgraded to compliance (CentrePoint and Library).

RECOMMENDED

Council update and the 2018 audit of accessible car parking (to 2021 or 2022) given a number of accessible car parking projects have been completed throughout the Blayney Shire, including; CentrePoint, Blayney Library, Dakers Oval, Central West Equestrian and Livestock Centre and multiple village toilets.

Council note there are still 2 car parks which require engineering design prior to costing upgrading, including;

- i. 4 - Shopping - 98 Adelaide St Blayney
- ii. 7 - Shopping - 91 Adelaide St Blayney

Council investigate accessible car parks being created in or near;

- i. Gold Street Park Mandurama
- ii. Carcoar

That Council review the line marking and signage of all Council controlled accessible car spaces in the Blayney Shire.

(Shane Oates / Greg Hooper)

Kerb ramps

The committee discussed kerb ramps throughout the Blayney Shire and where improvements are needed.

RECOMMENDED;

That Council consider inclusion of kerb ramps at the following intersections;

- i. Millthorpe - Elliott Street / Victoria Street / Forest Reefs Road,
- ii. Millthorpe – Blake Street / Pym Street,
- iii. Lyndhurst – Mount McDonald Road / Russart Street

(Scott Denton / Allison Farr)

International Day of People with a disability

That Council plan to promote 2021 International Day of people with a disability.

FUTURE AGENDA ITEMS

To be advised.

FUTURE MEETING DATES

6pm Wednesday 6 October 2021

MEETING CLOSE

The meeting closed at 7:27pm.

Risk/Policy/Legislation Considerations:

Nil

Budget Implications:

Resourcing of Recommendations; 1, 3, 5, 6 and 8 is required with costings to be provided in a further report to the Committee and Council. Acceptance of these recommendations will enable staff to proceed with investigations.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

**14) MINUTES OF THE BLAYNEY SHIRE CEMETERY FORUM MEETING
HELD 28 JULY 2021**

Department: Planning and Environmental Services

Author: Director Planning and Environmental Services

CSP Link: 5. The Natural Environment

File No: GO.ME.1

Recommendation:

1. That the minutes of the Blayney Shire Cemetery Forum meeting, held on Wednesday 28 July 2021, be received and noted.
2. That Council updates the cemetery information on its website which can be printed as an information brochure.

**MINUTES OF THE BLAYNEY SHIRE CEMETERY FORUM MEETING
HELD ON WEDNESDAY 28 JULY 2021
BY ZOOM**

Meeting commenced at 5.01pm.

PRESENT

Councillor David Kingham (Chair), Councillor John Newstead, Helen Dent and Mark Dicker (Director Planning and Environmental Services (DPES)).

APOLOGIES

Hayley Lavers

CONFIRMATION OF MINUTES

The minutes of the previous meeting held on 24 March 2021 were confirmed to be a true and accurate record of that meeting.

(John Newstead / Helen Dent)

BUSINESS ARISING

Memorial Garden for early pregnancy loss

General discussion was had. DPES advised options are yet to be investigated and/or costed.

Rabbits

Discussion was had on Council engaging the surrounding neighbours of Blayney Cemetery prior to spring, seeking to undertake a coordinated rabbit eradication program.

Action:

Council to engage with adjoining and surrounding neighbours prior to spring.

Restoration of damaged and/or derelict graves

The forum discussed its preference to place a plaque where a grave site has deteriorated to ensure a grave site is always marked and can be identified.

Action:

Council to continue to investigate the option of placing a plaque on deteriorated grave sites.

BUSINESS ADVISED

Blayney Cemetery Brochure

It was agreed to focus on updating Council's website information similar to Tamworth Council, which could then be printed off and handed out as a brochure. This will prevent duplication of website and separate brochure information.

RECOMMENDED: That Council proceeds to update its website which can be printed as an information brochure for cemeteries.

Blayney Muslim Section

General discussion was had.

Actions:

Council to update GIS mapping to allocate polygon plots to the Muslim section of Blayney Cemetery.

Councillor Kingham to contact local Muslim family to discuss process for Muslim burials.

FUTURE MEETINGS

Wednesday 6 October 2021.

MEETING CLOSE

The meeting closed at 5.41pm.

Enclosures (following report)

Nil

Attachments (separate document)

Nil